

## **GENERAL ORDER 61.2.1**

### **Traffic Analysis**

**GENERAL ORDER CROSS-REFERENCE: None.**

### **SUMMARY**

Establishes a procedure for compiling and analyzing data relating to the traffic enforcement service provided by the Springfield Police Department.

### **DISCUSSION**

The Patrol Division Commander is responsible for ensuring that traffic data are compiled and an analysis performed relating to traffic enforcement. Included in these data are annual reports. This task shall be completed by the end of the first quarter.

### **POLICY**

#### **I**

Traffic analysis includes consideration of data from traffic accidents, traffic enforcement activities of the Department, traffic volume and conditions and traffic complaints by citizens.

annual reports requested by the Patrol Division Commander for the purpose of traffic analysis shall include:

1. Geographic location
2. Temporal factors such as day of week, time of day, etc.
3. Types of violations noted

The Patrol Division Commander may request additional reports for the analysis of traffic activity. The data to be included in each report shall be determined by the Division Commander.

The reports generated for analysis shall be made available to all personnel involved in traffic enforcement.

#### **II**

Traffic accident reports shall be completed prior to the assigned officer completing his/her shift or as directed by a supervisor. The supervisor shall be responsible for reviewing each accident report to ensure timeliness, thoroughness and accuracy of the investigation.

Completed accident investigations shall be forwarded by the supervisor to Records for appropriate distribution. Traffic accident reports shall be submitted to the Department of Public Works for analysis.

A member of the traffic unit may be designated by the Patrol Division Commander to be responsible for reviewing accident investigations conducted by the Department for analysis purposes. This review shall include information concerning the types of accidents, roadways, types of vehicles involved, maneuvers intended, day of week, hour of day, location of the accidents and violations. A report of the conclusions from this assessment shall be directed to the Patrol Division Commander for review of problems or essential modifications that may be necessary. These summary reports shall be prepared on an annual basis.

The annual report will include in addition to the aforementioned information, identification of specific locations presenting problems or hazards to the community such as traffic control devices or parking control attention. Events that require on site traffic direction and assistance will be identified in this report. The annual report shall be completed in cooperation with the City's Traffic Engineer.

### III

Activities of the traffic unit are designed to achieve the Department's goal of reducing injury and fatal accidents. Deployment of the traffic unit shall be based on the most recent annual traffic information. Information from the analysis of traffic accident and enforcement data shall be provided to all members of the patrol Division.

An annual report shall be compiled by the Patrol Division Commander that compares the activities of the traffic units for that year with the previous year and assesses the accomplishments of the traffic unit, contrasting these achievements with the goals for that year. This report shall include a summary of all enforcement activity, including citations and other activities performed by the traffic and parking units. This report shall include a summary of all traffic and parking enforcement activities performed by the Department.

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Chief of Police