

## **GENERAL ORDER 47.2.2**

### **Special Events**

**GENERAL ORDER CROSS-REFERENCE: None.**

### **SUMMARY**

Establishes guidelines for the planning and implementation of resources to successfully handle special events.

### **DISCUSSION**

The intent of this standard is to promote the development of an overall plan to coordinate major special events.

### **POLICY**

#### **I**

The Chief of Police shall assign the responsibility for police response to special events to a Division Commander. A coordinator may be assigned to provide coordination of special events to ensure appropriate police response

#### **II**

The responsibilities of the coordinator include providing the division commander a written estimate of both expected crowd size and traffic problems. Any specific problems that are expected due to the nature of the event shall be reported.

#### **III**

The coordinator will provide the division commander with an estimate of the resources needed to handle the event. These estimates shall include:

1. Personnel requirements, including both sworn and civilian
2. Equipment requirements
3. Interagency liaison and communication needs
4. Centralized command post
5. Medical services
6. Traffic and parking control and
7. General plan for deployment.

#### **IV**

The assigned coordinator shall be responsible for the operational supervision of such events and provide a report, if requested, to the division commander following the event regarding problems or recommendations to improve police response to future events.

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Chief of Police