

G.O. 23.1.1 -- ATTACHMENT B

CAREER PLANNING GUIDE *Traffic Officer & MAIT Career Guide*

REQUIRED SKILLS, ABILITY AND KNOWLEDGE FOR TRAFFIC OFFICER

- ✓ High level of self initiation.
- ✓ Ability to work with minimum supervision.
- ✓ Good public speaking abilities.
- ✓ Ability to maintain good public and employee relations.
- ✓ Good written communications skills.
- ✓ Good interview skills.
- ✓ Knowledge of Motor Vehicle laws.
- ✓ Knowledge of accident investigation techniques.
- ✓ Team player.
- ✓ Motorcycle endorsement (if desiring a Motor Officer position).
- ✓ Ability to calmly talk with the driving public under adverse conditions, thus generating few complaints.
- ✓ Seeks specialized accident investigation or traffic enforcement schools or conferences.
- ✓ Has a high level of physical fitness
- ✓ Demonstrates knowledge of the Departments Policy and Procedures
- ✓ Demonstrates knowledge of the Departments Mission and Goals
- ✓ Has standard or above evaluations for the past 2 yrs.
- ✓ Has the ability and willingness to commit the required time to the position.
- ✓ Demonstrated a commitment to self-improvement.

RECOMMENDED SKILLS, ABILITIES AND KNOWLEDGE FOR MAIT

An officer seeking a MAIT position should show an ability to perform specialized investigations of traffic offenses and vehicular accidents, including vehicular homicides. This can be demonstrated by:

- ✓ Detailed traffic investigations of everyday collisions
- ✓ Detailed and accurate reports
- ✓ Thorough understanding of vehicle/driver factors in collisions.
- ✓ Able to plan and coordinate selective traffic enforcement activities
- ✓ Assisted the traffic team with targeted enforcement activities such as pedestrian enforcement details and seatbelt enforcement.
- ✓ Superior knowledge of Oregon Vehicle Code, demonstrated through high traffic enforcement statistics, quality citations of various statutes
- ✓ An excellent track record in traffic testimony.