

GENERAL ORDER 11.3.1

Authority/Responsibility & Delegation

GENERAL ORDER CROSS-REFERENCE: None.

SUMMARY

Defines delegated authority and responsibility.

DISCUSSION

The delegation of authority and responsibility is critical to the successful operation of a department. It is the intent of the Department that decision making occur at the most appropriate level of the organization. Levels of authority and responsibility have been established from the Chief of Police through the chain of command to line level personnel to ensure that the duties of the Department may be carried out. It is important that employees be held responsible for their actions. It is also imperative that authority be accompanied by commensurate responsibility and vice versa.

POLICY

I

Employees shall have authority commensurate with their responsibilities. Where an employee has a certain authority, that employee shall also have the corresponding responsibility.

II

Each employee is accountable for the use of delegated authority. This includes accountability for failure to use one's authority.

Richard Lewis
Chief of Police