



Springfield EOC & COVID-19

Highlights from the Past 6 Weeks



Emergency Operations Center (EOC) Activation

Key Dates

- ▶ 1/30/20 - Limited/Virtual EOC Activation for monitoring the developing COVID-19 incident and some advance planning and resource ordering
- ▶ 3/16/20 – Full EOC Activation in Springfield Justice Center
- ▶ 3/16/20 – Council issued an Emergency Declaration
- ▶ 3/23/20 – Co-located Springfield's EOC to Eugene Location
- ▶ 4/3/20 – Implemented Microsoft TEAMS for EOC Coordination
- ▶ 5/4/20 – Council will consider extending expiration date for Emergency Declaration
- ▶ EOC activation will continue until further notice to support the City's and community's re-opening and recovery efforts



How is the EOC Organized?

5 Sections

- ▶ EOC Management – overall management of all EOC functions
- ▶ EOC Operations – the “link” to departments and community for identifying and meeting needs
- ▶ EOC Logistics – finds and procures resources (materials, supplies, people)
- ▶ EOC Planning – develops work plans, situational awareness, tracks available resources, and maintains EOC records
- ▶ EOC Finance and Administration – tracks costs/grants/reimbursements, contracts, mutual aid agreements, risk management, claims

Note: ESF = Emergency Support Function – if a function isn't staffed, the Section Chief or Deputy Chief fills the role when needed.



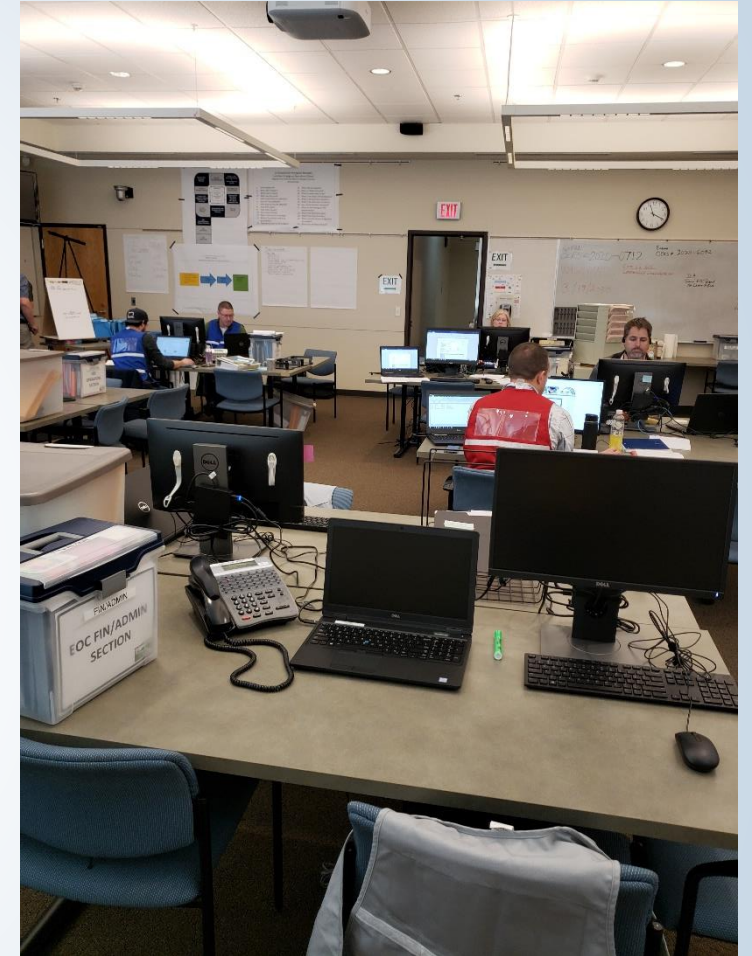
Who's Working in or with the EOC?

Staff Participation

- ▶ So far, 46 different staff members have worked in assigned EOC roles or positions, some in person and others remotely
 - ▶ All City Departments have been represented
- ▶ Staffing levels on any given day have varied from as few as 6 people early on to over 25 recently
 - ▶ Since Microsoft Teams was implemented, staff working in the room has dropped to 5 per day with all other staff working remotely

What Does the EOC Do?

- Provide Coordination, Support, Collaboration:
 - City departments
 - Local government agencies
 - Residents
 - Businesses
- Acquire needed Resources:
 - Commercial Sources
 - Other local agencies (mutual aid)
 - County
 - State
 - Federal
- Contingency Planning – what can City expect and what might need to happen in the next week, 1 month, 3 months, and beyond



Major Initiatives

The EOC is currently leading, supporting, or tracking 18 major initiatives in Springfield, including:

- ▶ PPE requested by departments and other public agencies
 - ▶ Face coverings, masks, gloves, hand sanitizer, etc.
- ▶ Staff working from home/remotely
 - ▶ Supporting IT with sourcing additional computer work stations and peripherals
- ▶ Services and supplies for unhoused community members
 - ▶ Providing temporary showers at G Street Oasis and Willamalane Memorial Building
 - ▶ Providing temporary handwashing stations and portable restrooms at several locations
 - ▶ Procuring basic supplies for distribution to the unhoused
- ▶ Local business support
 - ▶ Loans
 - ▶ Curb-side pick-up zones for downtown restaurants
- ▶ Long-Term Community Recovery Planning
- ▶ Re-Opening Oregon Planning



Asking For Supplies From The EOC

- ▶ If you need something, try your regular department processes first:
 - ▶ For computer equipment, cell phones, etc, send request to the IT Help Desk email
- ▶ If your department can't get what you need:
 - ▶ Your supervisor or manager can make a request to EOC Operations Section at eocoperations@springfield-or.gov
 - ▶ When requests are received, the EOC Resource Unit will either:
 - ▶ Fill your request from supplies on hand (if available), or
 - ▶ Send your request to the Logistics Section to find it through other sources. Once the items are obtained, the Resource Unit fills the request
- ▶ NOTE: Between 3/16 and 4/30, the EOC received 57 Resource Requests for 142 different items, with numerous more requests anticipated in the next few weeks in response to the Major Initiatives

Want to Learn More About the EOC's Role?

- ▶ Check out the [Eugene-Springfield Multi-Jurisdictional Emergency Operations Plan – Basic Plan](#) for a description of how Eugene and Springfield are organized for protecting against, preventing, mitigating, responding to, and recovering from emergencies and disasters
- ▶ Take FEMA's free, online course – [IS-2200: Basic EOC Functions](#)

Thanks for your support!

