

**SPRINGFIELD ECONOMIC DEVELOPMENT AGENCY  
BUDGET COMMITTEE MEETING**

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Due to State-wide orders regarding social distancing and large gatherings, this meeting will be available via phone and internet using GoToWebinar. Members of the public wishing to attend this meeting electronically can attend virtually by following the directions below. This information can also be found on the City's website.

**Tuesday, May 5th, 2020 5:30 p.m.**

**From your computer, tablet or smartphone:**

GoTo Webinar

Meeting ID: 519-175-403

<https://attendee.gotowebinar.com/register/2009199576357082123>

**To dial-in in listen only mode using your phone:**

United States: +1 (562) 247-8422

Access Code: 834-055-382

**Meeting Materials:** <https://www.springfield-or.gov/city/finance/budget-committee-meetings-agendas/>

**AGENDA**

- |                                 |                    |              |
|---------------------------------|--------------------|--------------|
| <b>A.) CALL TO ORDER</b>        | Current SEDA Chair |              |
| <b>B.) ROLL CALL</b>            | Staff              | (2 minutes)  |
| <b>C.) ELECTION OF OFFICERS</b> | Chair              | (3 minutes)  |
| <b>D.) NEW BUSINESS</b>         |                    |              |
| 1. Opening Comments             | Nathan Bell        | (5 minutes)  |
| 2. Budget Message               | Courtney Griesel   | (15 minutes) |
| 3. Public Comment               |                    | (5 minutes)  |
| 4. Deliberations                | All                | (5 minutes)  |
| 5. Approval of Budget           | All                | (5 minutes)  |
| <b>F.) ADJOURN</b>              |                    |              |

**ATTACHMENTS**

- 1.) SEDA FY21 Budget Message
- 2.) SEDA FY21 Proposed Budget
- 3.) SEDA FY21 Glenwood Detail
- 4.) SEDA FY21 Downtown Detail
- 5.) SEDA Motions for Approval

## **METHODS FOR PUBLIC COMMENT**

Citizen comments are normally scheduled under the agenda item “Business from the Audience” and are limited to three (3) minutes each. Multiple options will be provided for the public to ask questions and comment on the budget. Provided below are the methods which will be provided.

### **1.) Using GoToWebinar participation functionality**

GoToWebinar software provides functionality for the organizer to allow attendees to speak during the meeting, provided the attendee is utilizing a computer or tablet with a microphone. During Business from the Audience, the meeting organizer will look for attendees to ‘raise their hand’ and will then unmute the attendees’ microphone, allowing them to provide comment or ask a question.

### **2.) Written comment in advance of the meeting**

Written comment may be received via email sent to [Budget@springfield-or.gov](mailto:Budget@springfield-or.gov) starting from the posting of information for public review on April 21<sup>st</sup> through 5:00 p.m. the day prior to the Budget Committee meeting. Written comments will be read by staff during the business from the audience section of the Budget Committee meeting and will be given a three minute time limit per submission.

### **3.) Prescheduled phone call-in to meeting**

Members of the public may arrange to phone in comments by emailing [Budget@springfield-or.gov](mailto:Budget@springfield-or.gov) or calling the Finance Department at 541-736-1032. Arrangements must be made no later than 5:00pm the day prior to the Budget Committee meeting. Staff will provide members of the public a window of time in which staff will call the individual and then use a speakerphone to connect them to the meeting.

### **4.) Attend and provide comment in person**