



Solicitation No. S2544

City of Springfield

Request for Competitive Price Quote

The City of Springfield is requesting Competitive Price Quotes for the project referenced below.

Project Number: P21131

Project Title: Maintenance Hole Rehabilitation

Description: Remove and replace maintenance hole frames and lids. Cut pavement and remove roadway material down to maintenance hole cone or flattop. Place new frame and lid flush with roadway and place reinforced concrete up to the roadway surface forming a protective encasement of the maintenance hole frame.

Request for Competitive Price Quote documents are available for review and downloading at: <http://www.springfield-or.gov/city/development-public-works/request-for-competitive-price-quotes/>. The Request for Competitive Price Quote consists of the following documents:

1. This Request for Competitive Price Quote Page
2. Instruction to Prospective Contractors
3. Quote Submittal
4. Financial Responsibility Form
5. Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)
6. Special Provisions
7. Construction Plans and Drawings
8. Contract Document (Sample)
9. Prevailing Wage Information
10. Performance Bond (Sample)
11. Payment Bond (Sample)
12. Addenda (if issued)

The City has estimated that the likely cost to complete this project will be over \$50,000 therefore, this project is subject to the Prevailing Wage Rate requirements as specified in ORS 279C.800 through 279C.87

A pre-quote informational meeting will not be held.

All questions should be addressed to Terri White, Management Support Specialist, via e-mail at twhite@springfield-or.gov. Contact with any other City officials may be grounds for disqualification of quote. **The deadline for submission of questions regarding this Request for Competitive Price Quote is April 20, 2020 at 1:00 p.m.**

Any bidder requiring special assistance or auxiliary aids during the bidding and award process, should contact Terri White at 541-726-3628 or twhite@springfield-or.gov at least two (2) business days prior to the scheduled program, activity or meeting for hearing assistance or a sign language interpreter and at least five (5) business days prior to the event for all other meeting accommodations. Assistive listening systems are available for the hearing impaired in the Municipal Courtrooms and City Council Chambers. TTY users dial Oregon Relay Services at 711. Requests for documents in alternate formats should be submitted at least ten (10) calendar days prior to the date the materials are needed to allow time for the City to respond to the request. At the discretion of the City, submission deadlines may be extended to accommodate a request for alternate formats.

Quotes for this project will only be accepted by e-mail sent to twhite@springfield-or.gov and

should be clearly labeled as *P21131 Maintenance Hole Rehabilitation Request for Competitive Price Quote*. Quotes will be accepted until, but no later than, 1 p.m. on April 27, 2020.

For your quote to be considered responsive by the City of Springfield the following documents must be included with your submission. A complete submittal package will consist of the following documents:

- ✓ Quote Submittal
- ✓ Financial Responsibility Form
- ✓ Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)

More detailed information regarding the submittal requirements can be found in Section 5 of the Instruction to Prospective Contractors.

The Contract will be awarded to the Prospective Contractor whose quote, in the opinion of the City, will best serve the City's interests. Consideration will be given to price as well as other applicable factors such as, but not limited to, experience, specific expertise, availability, project understanding, contractor capacity and responsibility as specified in ORS 279C.414(2). Prior to awarding the Contract, the City may, at its sole discretion, require Contractors and/or Subcontractors to demonstrate to the City's satisfaction that they have a complete and clear understanding of all requirements of the Prevailing Wage Rate Laws contained in ORS 279C.800 through 279C.870 and possess the expertise necessary for fulfilling their obligations pertaining to these requirements throughout the administration of the Contract. In determining competency, the City may consider Certified Payroll Reports submitted by the Contractor and/or Subcontractor for projects previously performed for the City, copies of Certified Payroll Reports submitted to other public entities, references from other public entities attesting to the Contractor's expertise, or an interview with the Contractor regarding their personnel resources and expertise or their ability to obtain the resources and expertise necessary to meet all contractual responsibilities in accordance with ORS 279C.375.

The City of Springfield encourages contractors, sub-contractors and vendors who are minority, woman-owned and emerging small businesses to participate in City projects.

The City of Springfield will require that each quote contain a statement as to whether the Prospective Contractor is a resident bidder, as defined in ORS 279A.120.

No quote will be considered by the City unless the Prospective Contractor has a current, valid certificate of licensure issued by the Construction Contractor's Board as defined in ORS 701 and, if performing work described in ORS 671.520, a current, valid certificate of licensure from the State Landscape Contractor's Board in accordance with ORA 671.520 as applicable at the time the quote is submitted. Contracts will not be awarded to any contractor whose name appears on the BOLI *Ineligible Contractor's List* or the Construction Contractor's Board *Not Qualified to Hold Public Contracts* list.

The City of Springfield may reject any or all quotes not in compliance with all prescribed Public Contracting Code procedures and requirements, including the requirement to demonstrate the Prospective Contractor's responsibility under ORS 279C.375, or waive minor irregularities not affecting substantial rights and may reject for good cause any or all quotes upon a finding of the City of Springfield it is in the public interest to do so and accept such quotes that in the opinion of the Springfield City Council are in the best interest of the City.