

Minutes
Springfield Library Board
November 6th, 2018

Attending: Ralene, Linda, Mary-Beth, Kim, Kristine, Klyde, Carolyn, Heather

Council Liaison: Sean

Staff: Emily, Tim

1. **Call to Order** – Linda
 - Linda called the meeting to order at 5:35 PM.
2. **Business from the Audience:**
None
3. **Approval of the Minutes:**
Klyde motioned to approve the minutes. The Minutes were approved.
4. **Communications:**
None
5. **Welcome to New Members**
 - Emily introduced the new board members and discussed the basic charge of the Library Advisory Board.
6. **Library Director's Report:**
 - Update on New Library Project
 - Six Presentations so far have been made for the library building project. There will be two more open house presentations for citizens to attend.
 - Three groups were interested in taking up the survey contract. Emily has read two of the three RFQ's for the responses.
 - Books & Brew
 - It was the highest grossing Books & Brew event so far. Nate from the foundation is currently calculating the cost of the event.
 - Library Staff Openings
 - There are currently two library staff positions vacant. The part time tech position and the Overdues Tech position are currently available. Mary Neuharth has retired.
 - Museum Closure
 - The Museum will be closed for the month of February for remodeling. They are currently writing an RFQ for the Museum. An Engineer said that the walls on the museum's ground floors were safe to remove.
7. **Old Business:**
 - Strategic Plan Review
 - Kristine has sent out an email to the strategic plan retreat attendees.
 - Oregon State Library Standards
 - The Advisory Board continued to review the third section of the Oregon State Library Standards.
8. **New Business**

- Advisory Board Minutes
 - Emily proposed to have a board member take minutes from now on. The board approved to have a rotating minute taker.
- Advisory Board Meetings Calendar
 - Clyde had asked if the board had a calendar of monthly meetings. Emily listed off the meeting dates and times. The board discussed the possible changes in the times with Sept. 10th being the only change.
- ALA Resolution on Fines
 - The board discussed the ALA resolution on the ethics of Monetary Library fines.
- Museum Update
 - The museum will have a gift shop going up soon.
- OLA Legislative Day, Tuesday, Feb 12th
 - Carolyn had expressed interest in signing up for the Legislative Day.

9. **Announcements**

- None

Linda moved to adjourn, Kim seconded. The Meeting closed at 7:00PM

Next Meeting: March 5th 2019

Respectfully Submitted,
Tim Williams