

Minutes
Springfield Library Board
January 15, 2019

Attending: Ralene, Kristine, Mary-Beth, Linda

Council Liaison: Sean (not present)

Staff: Emily

1. **Call to Order** – Kristine (acting as chair) called the meeting to order at 5:30 PM.
2. **Business from the Audience:**
 - Three potential board members were introduced at the meeting: Clyde, Carolyn & Heather
3. **Approval of the Minutes:**
 - Ralene motioned to approve the Minutes; Mary Beth seconded. Minutes were approved.
4. **Communications:** None
5. **Library Director's Report:**
 - Feasibility Study & Communications Plan Update
 - Determined that \$1.6 million could be collected through a capital campaign; private donors. Once the project is moving ahead, then foundations will be more interested in giving through grants. Money would go toward technology, endowment, recognition of gifts given.
 - Emily gave two presentations: Downtown Business Group and Twin Rivers Rotary. VERB developed the power point presentation. Presentations went very well. Not a lot of questions through presentations; \$34 million was presented as a price, and there wasn't negative feedback about that. Considering more ways to engage the audience in dialog.
 - Books and Brew: January 26th—Dan Egan and Dan Hurley will be Emcees for event
 - LSTA Project of the Year for the State of Oregon: presented to SPL Jan 7 Council Meeting.
 - Staffing: 1.5 library staff opening available; Mary is retiring. Part-time person is also open.
 - Willamalane agreed to have two **remote book drops** at Splash! & Bob Keefer Center. Concrete pads can be poured by Springfield Public Works. Inter-Governmental Agreement will be written between Springfield and Willamalane. Joe Zaludek has volunteered his fireman courier to pick up books M/W/F.
6. **Old Business:**
 - Recruitment of New Board Members: Applicants will attend Council Meeting in January; those approved announced by Council, Monday, February 4th, 2019.
 - Oregon State Library Standards – continue review second section (table until next meeting)

- Strategic Plan Review Follow-Up: The follow up notices may also include the new Verb fact sheet. Kristine will work to put together an email to send out to people who participated in the retreat to invite to the open houses.

- Speakers' Bureau for New Facility Project: Shifts from the Advisory to Feasibility, Friends groups:

The board will continue to offer connections and groups for potential presentations; the support for the presentations themselves or promotion of the events will shift to Chairs of Feasibility and Advisory committees, with board participation as needed.

7. **New Business:**

- Election of Library Advisory Chair: After discussion, Emily reported that Linda was nominated via email; nomination approved by vote. Linda is new Advisory Chair.

- Museum Update - Museum is closed in January as Maddie is painting and refurbishing. Looking to remodel the museum to bring collections downstairs. \$9000 shelving was given for free from George Fox University. Maddie went to pick it up in Portland.

- Mary Beth is working with Maddie to develop a better gift shop space; simplify the gift shop and hope that Urban Lumber would donate something to display the gift shop items.

8. **Announcements:**

- Programming Updates from Emily

- Mary Beth Motioned to Adjourn the meeting; Ralene Seconded. Meeting adjourned at 7:00 PM.

Next Meeting: February 5, 2019

Respectfully Submitted,
Linda Mears with Kristine Fuller