



Solicitation No.2026

# City of Springfield

## Request for Competitive Price Quote

The City of Springfield is requesting Competitive Price Quotes for the project referenced below.

**Project Number: P21141**

**Project Title: Virginia Daisy Tree Removal**

**Description: This project consists of the removal of 44 trees from the right-of-way along Daisy Street between South 48<sup>th</sup> Street and South 51<sup>st</sup> Street. The locations of the trees to be removed are shown in Attachment A. They are also physically marked for removal in the field. The trees shall be cut as close to flush with the surrounding ground as practicable. The root systems shall remain. All trees, shrubbery and other vegetation not marked for removal must be protected from damage caused by work. Work areas shall be left in a clean and sightly condition, free from litter and debris.**

Request for Competitive Price Quote documents are available for review and downloading at: <http://www.springfield-or.gov/dpw/CompetitiveQuotes.htm>. The Request for Competitive Price Quote consists of the following documents:

1. This Request for Competitive Price Quote Page
2. Instruction to Prospective Contractors
3. Quote Submittal
4. Financial Responsibility Form
5. Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)
6. Special Provisions
7. Construction Plans and Drawings - Attachment A
8. Contract Document (Sample)
9. Prevailing Wage Information
10. Addenda (if issued)

**This project will perform preparation work for the Virginia Daisy Bicycle Boulevard project. The estimated combined cost of these two projects will exceed \$50,000 therefore, this project is subject to the Prevailing Wage Rate requirements as specified in ORS 279C.800 through 279C.870.**

No quote will be considered by the City unless the Prospective Contractor has a current, valid certificate of licensure issued by the Construction Contractor's Board as defined in ORS 701 and, if performing work described in ORS 671.520, a current, valid certificate of licensure from the State Landscape Contractor's Board in accordance with ORA 671.520 as applicable at the time the quote is submitted. Contracts will not be awarded to any Contractor whose name appears on the BOLI *Ineligible Contractor's List* or the Construction Contractor's Board *Not Qualified to Hold Public Contracts* list. **All Contractors and Subcontractors performing work on this project will be required to be licensed with the Construction Contractors Board (CCB) and must also have a Statutory Public Works Bond on file with the CCB.**

All questions should be addressed to Terri White, Engineering Support Specialist, via e-mail at [twhite@springfield-or.gov](mailto:twhite@springfield-or.gov). Contact with any other City officials may be grounds for disqualification of quote. The deadline for submission of questions regarding this Request for Competitive Price Quote is **February 5, 2018 at 3:00 p.m. local time.**

Competitive Price Quotes should be clearly labeled as *P21141 Virginia Daisy Tree Removal Request for Competitive Price Quote* and submitted to Terri White, City of Springfield, Development and Public Works Department at 225 Fifth Street, Springfield, OR, 97477. Quotes will be accepted until, but no later than **5:00 p.m. local time, February 9, 2018.**

Quotes may be submitted via the following methods:

- ✓ In person: To the person and address shown above.
- ✓ E-mail: [twhite@springfield-or.gov](mailto:twhite@springfield-or.gov)
- ✓ United States Postal Service: To the person and address shown above.
- ✓ Other Delivery/Carrier Service, e.g.; Federal Express, United Parcel Service: To the person and address shown above.

For your quote to be considered responsive by the City of Springfield the following documents must be included with your submission. A complete submittal package will consist of the following documents:

- ✓ Quote Submittal
- ✓ Financial Responsibility Form
- ✓ Minority, Women and Emerging Small Business/Disadvantaged Business Enterprise Form (MWESB)

More detailed information regarding the submittal requirements can be found in Section 5 of the Instruction to Prospective Contractors.

Any bidder requiring special assistance or auxiliary aids during the bidding and award process, should contact Terri White at 541-726-3628 or [twhite@springfield-or.gov](mailto:twhite@springfield-or.gov) at least two (2) business days prior to the scheduled program, activity or meeting for hearing assistance or a sign language interpreter and at least five (5) business days prior to the event for all other meeting accommodations. Assistive listening systems are available for the hearing impaired in the Municipal Courtrooms and City Council Chambers. TTY users dial Oregon Relay Services at 711. Requests for documents in alternate formats should be submitted at least ten (10) calendar days prior to the date the materials are needed to allow time for the City to respond to the request. At the discretion of the City, submission deadlines may be extended to accommodate a request for alternate formats.

The City of Springfield encourages contractors, sub-contractors and vendors who are minority, woman-owned and emerging small businesses to participate in City projects.

The City of Springfield will require that each quote contain a statement as to whether the Prospective Contractor is a resident bidder, as defined in ORS 279A.120.

The City of Springfield may reject any or all quotes not in compliance with all prescribed Public Contracting Code procedures and requirements, including the requirement to demonstrate the Prospective Contractor's responsibility under ORS 279C.375, or waive minor irregularities not affecting substantial rights and may reject for good cause any or all quotes upon a finding of the City of Springfield it is in the public interest to do so and accept such quotes that in the opinion of the Springfield City Council are in the best interest of the City.