

SPRINGFIELD PUBLIC LIBRARY

LIBRARY ADVISORY BOARD

Minutes

February 6, 2023

5:30 – 7:00 PM virtual (link below) or Conf Rm 3

Minute taker Robyn

- Attending: Emily David (Library Staff), Bekah Weed, Curtis Wyant, Heather Milleher Huerta, Myra Breen, Roy Burling, Robyn Louden, Violet Olszyk
- Call to Order /Changes in the Agenda at 5:32pm
- Approval of Jan 2 minutes - approved
- Business from the Audience - none
- Library Director Report (sent ahead)
 - Any additions - none
 - Any discussion - none
- Unfinished Business:
 - Minute takers for next few months
 - February – Robyn
 - March – Heather
 - April - Roy
 - May - Violet
 - “Book Share” program update
 - Sub-committee meeting still need to schedule
 - Board display update
 - Other Library/Museum support groups may add their information to board
 - LAB annual report to City Council (place holder) postponed – no new date yet
- Passport program update
 - The Intergovernmental agreement is awaiting signature and approval by City leadership
- New Business:
 - Report out on joint library/museum support group meeting
 - Joint newsletter representative from LAB
 - LAB recruitment closes Feb 26. Diversifying board is one of our goals
 - Collection Development Policy update review - approved by the board
 - Library staffing
 - Possible position update
 - Oncall
 - Public Library Standards: update and review – a plan proposal
- Announcements
 - Reminder to send Emily your bios

- WLA's Neurodivergence & Libraries Summit - Heather
- Action items
 - Sub committee on Book Share program will schedule a follow-up meeting
 - Violet will be the board representative to collaborate with the library/museum support groups to provide info for the monthly newsletter sent out by the Friends of the Library
 - LAB members will send bios/photos to Emily
- Next meeting, March 5, 2023

Zoom Invite:

- Topic: Library Advisory Board (LAB) monthly meeting
- Join Zoom Meeting
- <https://us06web.zoom.us/j/81340576757>
- Meeting ID: 813 4057 6757
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- One tap mobile
- +19712471195,,81340576757# US (Portland)
- +12063379723,,81340576757# US (Seattle)
- **Business from the Audience Guidelines**
- Members of the public can speak at the meeting during Business from the Audience and have 3 minutes to address the Board
- All questions and discussions by members of the audience shall be directed to the presiding officer. · Directed discussion between members of the audience and library board members or city employees shall be permitted only at the discretion of the presiding officer.
- Any of the following shall be sufficient cause for the presiding officer to remove any person from a Library Board meeting, for the duration of the meeting:
 - The use of unreasonably loud, disruptive, or profane language.
 - The making of loud or disruptive noise.
 - The engaging in violent or distracting action.
 - Any conduct which obstructs the work or the conducting of business of the Library Advisory Board.
 - Before any person is removed from the meeting for conduct described above, that person shall be given a warning by the presiding officer to cease that conduct.