

January 2, 2023, 5:30 – 7:00 PM
Springfield Public Library Advisory Board Meeting
Meeting Minutes

Attending: Carrie Schindele-Cupples (Library Staff), Angela Miceli, Bekah Weed, Curtis Wyant, Heather Milleher Huerta, Myra Breen, Roy Burling, Robyn Loudon, Susan Bogenschield, Violet Olszyk

Absent: Emily David, Sean VanGordon

1. Call to Order at 5:33 Heather calls to order/Changes in the Agenda: none
2. Approval of Dec 5 minutes, Susan moves, Bekah seconds. Minutes approved.
3. Business from the Audience: none
4. Communications
 - Susan's resignation effective March 2024. We will have an opening on the board. Susan will be moving Colorado. Board thanks her for service in her short tenure.
5. Welcome to new members:
 - Time for them to ask any questions regarding welcome booklet or other. No questions at this time from new members.
6. Library Director Report (sent ahead)
 - Any additions
 - Any discussion. Angela asks about the library app being down. Staff is supposed to be able to beta test another option for use by the public in the spring.

Books and Brew coming up: the offerings will be more extensive this year. There will be games and auction items as well. This is the biggest fundraiser for the Foundation every year and will support furnishings for the remodel this year. Last year, the proceeds supported the new self check-out machines.

Angela asked about number of active library cards being down since pre-pandemic. Carrie mentioned that many digital cards were created during the pandemic that were easier to receive but those have not been renewed anymore. That impacted the statistics for active cards for this year's count.

7. Unfinished Business:
 - Minute takers for next few months
 - February – Robyn

We will wait until February meeting to assign the next months minutes.

- "Book Share" program update
 - Sub-committee meeting in January: this committee has not yet met for this month. One minor change Susan brought up. Timber Point is sharing a parking lot with another facility and that one has now opted out of the program. Timber Point is still participating, and Robin Snow is doing the program there. They would like Westerns and Amish romance novels at Timber Point. They will reach out to Sean Marie Long with the Boy Scouts to get that work going together with them. Action item: Sub committee still needs to meet in January – would like to address getting photos for the

board display for Robyn.

- Board display update. Robyn says that we have all of the pieces, and she has gotten materials over the winter break and will just need to put them together. She aims to have a few more pictures at the January 20th meet up. She also would like to another group picture since we have so many new members. We also would like some photos of those doing the book share program as well. Robyn would like to have it put together for the February meeting to show everyone and get feedback. She would also like to have more in-depth information about some of the programs that we have supported from any members who would be willing to contribute.

The web page has been updated with new members and all new members are asked to please submit a bio for the webpage. Action Item: Heather will send a link to everyone so that they can see the web page.

- LAB annual report to City Council (place holder)
 - postponed – no new date yet
8. Passport program update
- We have the parameters set up in the database -these were discussed in previous meetings.
 - The Intergovernmental agreement is awaiting signature and approval by City leadership.
9. New Business:
- Vote on bylaw change using the language below to replace language in **Article IV Officers** of LAB bylaws:
 - *There shall be a Chair and a Vice-Chair for the Board. Both the Chair and Vice-Chair positions shall be elected by Board members at each calendar year's January meeting and shall serve for 1 year, with no restrictions on re-election.*
- Voted: Passes unanimously.
- Chair and Vice-Chair elections
 - Thank you to all that nominated folks. Nominees were contacted and those who accepted the nominations are listed.
 - Nominations for chair: Heather is happy to recuse herself for both of these nominations. There are no objections to this. So, Bekah is chair and Robyn is co-chair. Vote was unanimous in favor of Bekah Weed as chair and Robyn Loudon as co-chair.
 - Heather Milleher Huerta
 - Bekah Weed
 - Nominations for vice-chair:
 - Robyn Loudon
 - Heather Milleher Huerta
 - Set calendar for meetings.
 - The bylaws specify that the Board will meet 11 times a year
 - In 2023, the Board chose not to meet in July.
 - The Board can choose an alternative date in a month, like 2nd Tuesday if the first Tuesday is a conflict.
- Meetings for 2024: February 6, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5, December 3.
- Discussion about having the September meeting be our meeting off as it is the day after Labor day and is very close to the beginning of school. Action item: To discuss with Emily

about having September be the month we do not meet given the proximity to Labor day and the beginning of the new school year.

10. Announcements

11. Action items: 1. The book share subcommittee will still meet in January. They would like to discuss having some photos taken to give to Robyn for the display board. 2. Heather will send a link to the webpage for all to see where their bios will be. 3. New members please send bios to Emily David for the webpage. 4. Discuss with Emily whether we take off July or September in 2024 for the reasons outlined above.
12. Save the date for the Library support groups meet and greet: Saturday January 20, at 1:00 in the Library Meeting Room and—also save the date for Books and Brew: Saturday January 27. Please reach out to Emily if you would like to attend!

Next meeting, February 6, 2023

Tabled – Heather and Emily have discussed a plan for addressing these items – more in February

- Public Library Standards: update and review. We will wait for Emily to return to go through this more extensively.
- Happy Memory Post Cards – should we include these in the plaza display? Idea: Heather mentioned having the happy memory cards out during the summer and then patrons could put them on the felt board. (Robyn does have several on the board display already). Members of the board would need to be present at the programming so that staff do not have any additional work.
 - Emily can try to get a SM post up with some of the postcards – **this has not been done yet**
 - Will work on getting a couple of posters – **still needs to be done**
 - We could include the post cards as a part of Board display and a place for people to hang theirs in the library

Angela motioned to adjourn the meeting, Robyn seconded. Heather adjourns the meeting at 6:12 PM. Next meeting, February 6, 2023.

Respectfully submitted,
Angela Miceli