

CLASSIFICATION ADDENDUM

Job Title: Mechanic, Journey

Classification Specification: Technical Specialist

Barg Unit: AFS

Pay Grade: B23

*This classification **addendum** further clarifies job specific duties and requirements of a job within a particular classification. Note: The classification specification document is to be referenced and this document utilized as the addendum (supplement). It is intended to provide additional information, where needed, and is not intended to provide an exhaustive list of duties and responsibilities; specific position assignments will vary depending on business needs.*

Essential Characteristics and Duties Addendum

The Mechanic (Journey) performs the more complex skilled, technical, and semi-skilled tasks to maintain, service, repair, and overhaul City vehicles and mechanical equipment and component parts; replaces parts, performs necessary diagnosis and inspections using complex technical and electronic equipment, tools, and machinery; performs tests of vehicles and equipment; participates in the development of work procedures, standards, policies for work area; inspects shop facilities and monitors operations; performs emergency repairs in the shop or in the field; completes brake adjustments and repairs; repairs transmissions, differentials, and other vehicle and equipment systems; performs front end alignments; rebuilds equipment, replaces U-joints and clutches; repairs/replaces tires; maintains parts and equipment inventory; collects and enters data, submits reports. Performs related duties as assigned.

Qualifications Addendum

An entry-level person would be expected to possess the following or any equivalent combination of knowledge, skills, education and experience in order to successfully perform the job.

Training & Experience:

- In the repair and maintenance of vehicles and related motorized equipment including both semi-skilled and skilled experience in positions with increasing complexity that were responsible for the maintenance and repair of vehicles and motorized equipment.

Licensing Requirements:

- A valid Oregon driver's license at time of appointment.
- An Oregon Commercial Driver's License (CDL), Class B and endorsement, is required.

Knowledge:

- Of the role of public works operations in a community;
- All types of vehicles and equipment utilized; associated circuitry and electrical systems and parts;
- Mechanical repair and fabrication procedures; various automotive and equipment warranties;
- Pertinent testing and diagnostic equipment, hand and power tools;
- Methods and techniques of fleet vehicle maintenance and repair to include gasoline and diesel engines.

Skills: *(Demonstrated skill in performing the following)*

- Operating vehicles or equipment for diagnostic or testing purposes;
- Lifting/moving heavy parts or equipment that could weigh a maximum of 80 pounds;
- Welding from drawings and utilizing welding equipment and lathes;
- Utilizing equipment and hand and power tools with a high degree of skill;
- Traveling as required.

Essential Characteristics and Duties Addendum
--

Qualification For Grade Progression: N/A

Physical Requirements Addendum

Heavy Work as defined in the classification specification. Further definition of the physical requirements of the position can be found in a job task analysis. Position requires the ability to lift objects that could weigh a maximum of 80 pounds.
--

Employees with a Commercial Driver's License (CDL) are subject to random drug and alcohol testing in accordance with the Omnibus Transportation Employee Testing Act of 1991.

Addendum History

Created: 2012.01
2015.06 Revised by HR