

# CLASSIFICATION ADDENDUM

## **Job Title:** Maintenance Tech, Journey

Classification Specification: Maintenance Specialist

Barg Unit: AFS

Pay Grade: B22

*This classification **addendum** further clarifies job specific duties and requirements of a job within a particular classification. Note: The classification specification document is to be referenced and this document utilized as the addendum (supplement). It is intended to provide additional information, where needed, and is not intended to provide an exhaustive list of duties and responsibilities; specific position assignments will vary depending on business needs.*

### **Essential Characteristics and Duties Addendum**

The Maintenance Tech, Journey performs the more complex skilled, technical, and semi-skilled tasks to maintain streets, sanitary sewer systems, surface and subsurface storm drainage systems, street signs and surface markings, buildings, equipment, and landscaped areas; collects, tabulates, reviews and analyzes field data and other information such as routine traffic studies, condition surveys and inventories of public infrastructure; sewer TV inspection and flow monitoring; drives and operates a variety of equipment and vehicles; responds and supports emergency management incidents; compiles data and prepares reports; communicates with members of the public, contractors, various agencies and others to provide information; trains and instructs apprentices and operators; may be assigned to provide lead to temporary, seasonal, or contractual workers, apprentices and others; may be designated as a Crew Chief. Performs related duties as assigned.

### **Qualifications Addendum**

*An entry-level person would be expected to possess the following or any equivalent combination of knowledge, skills, education and experience in order to successfully perform the job.*

#### **Training & Experience:**

- Semi-skilled and skilled experience in positions with increasing complexity that are assigned to the maintenance and repair of public infrastructure and equipment.
- Completion of State approved formal apprenticeship training and related experience.

#### **Licensing Requirements:**

- A valid Oregon driver's license at time of appointment.
- An Oregon Commercial Driver's License (CDL) Class B and endorsements is required.

#### **Knowledge:**

- Public works maintenance operations in a community;
- Functions and purposes of general maintenance and construction work, procurement of materials and processes;
- The uses of a variety of hand tools and light and heavy equipment;
- Landscape and vegetation management;
- Data gathering, entering and retrieving digital information.

#### **Skills:** *(Demonstrated skill in performing the following)*

- Rotating successfully through various program areas, projects, and activities in the division;
- Diagnosing problems to perform necessary repairs;
- Ensuring the safe operation of vehicles and equipment following safety guidelines and procedures;
- Working independently and without direct supervision for periods of time;

### Essential Characteristics and Duties Addendum

- Reading, understanding, and interpreting maps, plans, specifications, and construction documents;
- Recognizing and responding appropriately to hazardous and unsafe conditions;
- Lifting/moving objects that could weigh a maximum of 80 pounds.

**Qualification For Grade Progression:** N/A

### Physical Requirements Addendum

Heavy Work as defined in the classification specification. Further definition of the physical requirements of the position can be found in a job task analysis.

Position frequently works in varying outdoor weather conditions and frequently works near moving mechanical equipment. Employees in this position may be called upon to perform strenuous physical work outdoors, and to lift objects that could weigh a maximum of 80 pounds.

Employees with a Commercial Driver's License (CDL) are subject to random drug and alcohol testing in accordance with the Omnibus Transportation Employee Testing Act of 1991.

### Addendum History

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