

CLASSIFICATION ADDENDUM

Job Title: Maintenance Tech, Apprentice

Classification Specification: Maintenance Specialist

Barg Unit: AFS

Pay Grade: B21

*This classification **addendum** further clarifies job specific duties and requirements of a job within a particular classification. Note: The classification specification document is to be referenced and this document utilized as the addendum (supplement). It is intended to provide additional information, where needed, and is not intended to provide an exhaustive list of duties and responsibilities; specific position assignments will vary depending on business needs.*

Essential Characteristics and Duties Addendum

The Maintenance Tech, Apprentice performs semi-skilled and skilled tasks to maintain streets, sanitary sewer systems, surface and subsurface storm drainage systems, street signs and surface markings, buildings, equipment, and landscaped areas; participates in the collection, tabulation and review of field data and other information such as routine traffic studies, condition surveys and inventories of public infrastructure; sewer TV inspection and flow monitoring; drives and operates equipment and vehicles such as dump trucks, street sweepers, mowers, excavators, road grades, and other equipment; removal of hazardous objects/materials; participates in special project assignments. Performs related duties as assigned.

Qualifications Addendum

An entry-level person would be expected to possess the following or any equivalent combination of knowledge, skills, education and experience in order to successfully perform the job.

Training & Experience:

- With tasks required to perform maintenance and repair of public infrastructure and equipment.

Licensing Requirements:

- A valid Oregon driver's license at time of appointment.
- A Oregon Commercial Driver's License (CDL), Class B and endorsements, must be obtained within one year of appointment.

Knowledge:

- Basic knowledge of the role of public works operations in a community;
- Basic functions and purposes of general maintenance and construction work, or construction materials and processes to include the use of hand tools and equipment;
- Basic laborer procedures and work activities.

Skills: *(Demonstrated skill in performing the following)*

- Rotating successfully through the various program areas, projects, and activities in the division;
- Learning about and safely operating vehicles and equipment;
- Learning data gathering techniques and methods for entering and retrieving digital information;
- Lifting/moving objects that could weigh a maximum of 80 pounds.

Qualification For Grade Progression:

N/A

There is no grade progression within the Apprentice job itself. Employees must successfully complete the State of Oregon Apprenticeship and Training Council's requirements for Maintenance Technician, in order to be eligible for promotion to the Journey level.

Physical Requirements Addendum

Heavy Work as defined in the classification specification. Further definition of the physical requirements of the position can be found in a job task analysis.

Position frequently works in varying outdoor weather conditions and frequently works near moving mechanical equipment. It requires the ability to lift objects that could weigh a maximum of 80 pounds. Employees with a Commercial Driver's License (CDL) are subject to random drug and alcohol testing in accordance with the Omnibus Transportation Employee Testing Act of 1991.

Addendum History

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