

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICES**

The financial statements of the City of Springfield have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant accounting policies are described below.

1. Financial Reporting Entity

The accompanying financial statements present the City of Springfield and its component units. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the City.

DISCRETELY PRESENTED COMPONENT UNITS

Metropolitan Wastewater Management Commission (MWMC) provides regional sewage treatment and is governed by a board comprised of appointed members. The City of Springfield provides all administrative duties for MWMC in accordance with an intergovernmental agreement. Given the nature and significance of MWMC's relationship, the City of Springfield believes it would be misleading to exclude MWMC from the basic financial statements. MWMC is presented as an enterprise fund type.

The Regional Fiber Consortium was formed by units of local government on August 1, 1999 pursuant to ORS190. There are ten member governments: eight cities and two counties. The board is comprised of one representative appointed by each member government. The City of Springfield provides all administrative duties for the Regional Fiber Consortium in accordance with an intergovernmental agreement, and therefore believes it would be misleading to exclude the Regional Fiber Consortium from the basic financial statements. The Regional Fiber Consortium is presented as an enterprise fund type.

Complete financial statements for each of the discretely presented component units may be obtained as follows:

MWMC

City of Springfield  
225 5<sup>th</sup> Street  
Springfield, Oregon 97477

Regional Fiber Consortium

City of Springfield  
225 5<sup>th</sup> Street  
Springfield, Oregon 97477

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NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

2. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on charges for services for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

3. Measurement focus, basis of accounting and financial statement presentation

Measurement focus refers to what is being measured by a fund. Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 30 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise fees, other taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Street Fund accounts for revenues from state gasoline taxes apportioned from the State of Oregon and expenditures as specified under Article IX, Section 3 of the Constitution of the State of Oregon. The street fund also accounts for transportation capital projects that are funded by system development charges.

The Special Revenue Fund accounts for the receipt of hotel and motel taxes dedicated to the University of Oregon Hayward Field renovation, the 911 tax collected to provide an emergency communications system, and the receipt and expenditure of grant monies from various state and federal government agencies.

The Housing and Community Development Fund accounts for the receipt and expenditure of monies received from the United States Government under the Community Development Block Grant Program.

The Development Capital Projects Fund is used to account for costs of constructing and improving city-owned buildings and also to account for construction projects with numerous funding sources, including system development charges, grants, intergovernmental revenues and contributions by private parties.

The government reports the following major proprietary funds:

The Emergency Medical Services Fund accounts for the city's ambulance operations. Revenue is derived mainly from ambulance fees. The fund also accounts for billing and collection of ambulance operations for other Oregon cities. This service is provided for a fee.

The Booth-Kelly Fund accounts for operations and maintenance of the Booth-Kelly Center. Revenue is derived from commercial leases.

The Sewer Utility Fund accounts for the local share of the operations and capital projects of the wastewater collection system. Revenue is derived from sewer user fees and system development charges.

Additionally, the government reports the following fund types:

Internal Service funds account for the ownership and use of rolling stock and computer equipment and for the city's risk and employee benefit program. Resources are provided by charges to other funds.

The Agency Fund is a fiduciary fund used to account for funds received and held by the City in a custodial capacity.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and enterprise fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

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NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule include interfund services provided and/or used. Interfund services provided and/or used are accounted for as revenues and expenses since the elimination of such revenues and expenses would distort the direct costs and program revenues reported for the various functions.

Accounts recorded as program revenues include charges to customers, operating grants and contributions and capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the EMS Fund are ambulance fees and billing and collection charges. The principal operating revenues of the Booth-Kelly Fund are lease revenues. The principal operating revenues of the Sewer Fund are sewer user fees and system development charges. The principal operating revenues of the Internal Service Funds are charges to other funds for depreciation on equipment and for services provided. Operating expenses for the enterprise funds and internal service funds include administrative expenses, depreciation on capital assets and the cost of providing services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's practice to use restricted resources first, then unrestricted resources as they are needed.

4. Assets, liabilities and net assets or equity

a. Cash and Investments

The City maintains a cash and investment pool that is available for use by all funds, as well as for MWMC and the Regional Fiber Consortium, two discretely presented component units. Interest earned on pooled investments is allocated to funds based on the pro-rata amounts each fund has in the pool. Each fund type's portion of this pool is displayed on the combined balance sheet as "cash and investments".

State statutes authorize the City and its discretely presented component units to invest in obligations of the U.S. Treasury and its agencies, bankers' acceptances, high grade commercial paper, the State of Oregon Local Government Investment Pool and repurchase agreements.

Investments are reported at fair value.

For purposes of the statement of cash flows for proprietary fund types, cash and investments in the City-wide investment pool (including restricted cash and investments) are considered cash and cash equivalents.

The pool has the general characteristics of a demand deposit account in that funds may deposit additional cash at any time and may withdraw cash at any time without prior notice or penalty.

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NOTES TO FINANCIAL STATEMENTS

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NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

b. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to /from other funds (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.” Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

Real and personal property taxes attach as an enforceable lien on property as of July 1. All taxes are levied as of July 1 and are payable in three installments on November 14, February 15 and May 15. All property taxes are billed and collected by Lane County, Oregon and then turned over to the City.

For the year ended June 30, 2005, the City’s tax levy did not exceed the Oregon constitutional limitation. The total property tax levy was \$17,372,713. This includes general property taxes to support general obligation bond debt service of \$1,100,837.

The City has foreclosed on properties, collateralizing assessments receivable over the past twenty years. The properties collateralizing the assessments receivable, where the right to redemption still exists by the benefited property owner, are recorded as liens receivable, which include the cost of the original assessment, foreclosure costs and interest to the date of foreclosure, as provided by Oregon Statutes. Once the right to redeem these properties no longer exists (after one year), the properties are deeded to the City and then become investment in foreclosed property. Liens receivable and investment in foreclosed property are offset by deferred revenue and, accordingly, have not been recorded as revenue in the governmental funds.

The value of these properties, both liens and investment in foreclosed property, has been adjusted to the lower of net realizable value or cost. Net realizable value for the City has been determined by reviewing the true cash value of these properties as recorded by the Lane County assessor, less the underlying property taxes that must be paid upon the sale of the property by the City.

c. Inventory

Governmental fund types – Inventory of materials and supplies is recorded at first-in, first-out (FIFO) cost and is shown in the balance sheet as an asset and a reservation of fund balance. The amount shown as inventory has been recorded as an expenditure, consistent with the “purchase method” of accounting for inventories.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

d. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2005 are recorded as prepaid items.

e. Restricted Assets

Assets whose use is restricted for construction, debt service or other purposes by provisions of grants, bond indentures or other agreements are segregated on the balance sheet.

f. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, multi-use paths and traffic control devices), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Such assets are recorded at historical cost, or estimated historical cost if actual historical cost is not available or the estimated fair market value at the time received, in the case of gifts or projects constructed by others and accepted for ownership and maintenance by the City.

As permitted by GASB 34, the City has limited the retroactive capitalization of governmental fund infrastructure to fiscal years ending after June 30, 1980. Although the majority of such infrastructure was placed in service before that date, it has not been included in these financial statements since they have been primarily depreciated. In addition, the City has chosen to report infrastructure in the governmental activities column of the government-wide financial statements immediately rather than defer reporting to June 30, 2007.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Depreciation and amortization of capital assets are computed on the straight-line method over the estimated useful lives of the related assets. Upon disposal of such assets, the accounts are relieved of the related historical costs and accumulated depreciation, and resulting gains or losses are reflected in income. The estimated useful lives of the various categories of assets are as follows:

<u>Category</u>	<u>Estimated Useful Life</u>
Buildings	20-50 years
Equipment	5-20 years
Infrastructure	20-50 years

The capital assets of the Regional Fiber Consortium consist of fiber optic cable donated by the member governments. The cable is valued at fair market value. The fair market value was estimated at the present value of

City of Springfield, Oregon

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the right-of-way fees waived by the member governments in exchange for the cable. The useful life of the cable is estimated at 24 years.

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June 30, 2005

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

Interest is capitalized on proprietary fund assets acquired with tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completing of the project with interest earned on invested proceeds over the same period.

g. Compensated Absences

Liabilities for accumulated vacation pay, holiday pay, compensatory time pay and sick pay at year-end are recorded in the government-wide financial statements and proprietary fund financial statements. The governmental fund financial statements do not report liabilities for compensated absences unless they are due for payment.

h. Long-term Liabilities

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

i. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

**NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

1. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets

The governmental fund balance sheet includes a reconciliation between fund *balance – total governmental funds and net assets – governmental activities* as reported in the government-wide statement of net assets. One element of that reconciliation explains that “all liabilities are reported in the statement of net assets, however if they are not due and payable in the current period, they are not recorded in the governmental funds.” The details of this \$12,061,725 difference are as follows:

Bonds payable	\$ 8,105,000
Notes payable	608,918
Due to developer	210,000
Compensated absences	<u>3,137,807</u>
Total	<u>\$12,061,725</u>

2. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS –  
Continued

The governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net changes in fund balances – total governmental funds and changes in new assets of government activities as reported in the government-wide statement of activities. One element of that reconciliation explains that “Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.” The details of this \$2,670,558 difference are as follows:

Capital outlay	\$ 1,979,723
Donated capital assets	2,629,209
Depreciation	<u>(1,938,374)</u>
Net adjustment to increase net changes if fund balances – total governmental funds to arrive at changes if net assets of governmental activities	<u>\$ 2,670,558</u>

**NOTE C – STEWARSHIP, COMPLIANCE AND ACCOUNTABILITY**

1. Budgetary information

The City follows these procedures in establishing the budgetary data reflected in the financial statements.

In April of each year, the City Manager submits a recommended budget to the budget Committee (which consists of the City Council and an equal number of citizens of the City). The City’s budget is prepared for each fund on the modified accrual basis of accounting. Estimated receipts and expenditures are budgeted for by fund, program and object. Information on the past two years’ actual receipts and expenditures and current-year estimates are included in the budget document.

The Budget Committee conducts public hearings for the purpose of obtaining citizens’ comments.

The Budget Committee then proposes an approved budget to the City Council for final adoption. The approved expenditures for each fund may not be increased by more than 10% by Council without returning to the Budget Committee for a second approval. After the council adopts the budget and certifies the total of ad valorem taxes to be levied, no additional tax levy may be made for that fiscal year.

The City Council legally adopts the budget before July 1, by resolution. The resolution authorizes fund appropriations as current annual departmental requirements, debt service, capital projects, interfund transfers, interfund loans, statutory payments, contingencies, unappropriated fund balances and reserves. Expenditures cannot legally exceed appropriations at these control levels. Appropriations lapse as of the end of the year.

The City Council may change the budget throughout the year by transferring appropriations between levels of control and by adopting supplemental budgets as authorized by Oregon Revised statutes. Management may transfer budget amounts between individual line items within the control level, but cannot make changes between the legal levels of control. During the fiscal year ended June 30, 2005, the City Council approved several transfer resolutions and supplemental budgets increasing appropriations by \$11,939,349.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE C – STEWARSHIP, COMPLIANCE AND ACCOUNTABILITY- Continued

2. Deficit Fund Balances

The Special Revenue Fund had a deficit ending fund balance of \$33,335. The Special Revenue fund incurs grant expenditures on a reimbursement basis. If the grantor agencies should disallow expenditures for reimbursement, the government plans to transfer funds from the General Fund.

The Housing and Community Development Fund had a deficit ending fund balance on the budgetary basis of \$88,638. This fund primarily incurs grant expenditures on a reimbursement basis. If the grantor agencies should disallow expenditures for reimbursement, the government plans to transfer funds from the General Fund.

The Police Building Bond Capital Project Fund had a deficit ending fund balance of \$3,953 because the start-up costs of the fund were paid for with funds supplied by an interfund loan from the Bancroft fund which was repaid in the following year. This fund did not have a deficit ending fund balance for budgetary purposes.

The River Bend Development Fund has a deficit ending fund balance of \$63,479, that was created when revenue was received too late to be accrued under the modified accrual basis of accounting.

**NOTE D – CASH AND INVESTMENTS**

The City of Springfield maintains a common cash and investment pool that is available for use by all funds. At June 30, 2005, Cash and investments are composed of the following:

Cash on Hand	\$ 5,451
Cash with Fiscal Agent	5,500
Deposits	15,360,847
Local Government	
Investment Pool	18,042,939
Investments	<u>49,427,702</u>
	<u>\$ 82,842,439</u>

Each fund's portion of this pool is displayed in the Statement of Net Assets.

Governmental Funds	\$ 40,136,374
Business Type Funds	13,854,325
Component Units	
MWMC	20,882,811
MWMC Restricted	6,491,387
Regional Fiber	65,298
Not Appearing on Statement of Net Assets	
Fiduciary Fund	<u>1,412,244</u>
	<u>\$ 82,842,439</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE D – CASH AND INVESTMENTS - Continued

**Deposits**

On June 30, 2005, the City of Springfield held \$15,360,847 in deposits. Of this total, \$3,067,790 is in a commercial checking account with a bank balance of \$3,556,462, and the remainder is invested in Time Certificates of Deposit with local institutions. The insurance and collateral requirements for deposits are established by banking regulations and Oregon law. FDIC insurance of \$100,000 applies to the deposits in each depository. Where balances continually exceed \$100,000, ORS 295.025 requires the depositor to obtain certificates of participation (COPs) in the amount of the excess deposit from its pool manager. ORS 295.005 provides that the pool manager can be the Oregon State Treasury, an insured bank or trust company, the Federal Reserve Bank, or the Federal Home Loan Bank. Depository banks must pledge securities with a value of at least 25% of the COP, and the securities are held by a custodian for the benefit of the State of Oregon. The pool manager ensures that the value of the securities pledged is at least 25% of the COP.

The balances in excess of the FDIC plus 25% of the COPs are considered exposed to custodial credit risk. Custodial credit risk for deposits is the risk that, in the event of the bank failure, the Fund will be unable to recover deposits or collateral securities in possession of an outside party. As of June 30, 2005, the balances exposed to custodial credit risk totaled \$11,294,885.

**Local Government Investment Pool**

The Oregon State Treasurer maintains the Oregon Short Term Fund, of which the Local Government Investment Pool (LGIP) is a part. Participation by local governments is voluntary. The State of Oregon Investment policies are governed by statute and the Oregon Investment Council. In accordance with Oregon Statutes, funds are invested as a prudent investor would do, exercising reasonable care, skill and caution. LGIP was created to offer a short-term investment alternative to Oregon local governments. The investments are regulated by the Oregon Short-term Fund Board and approved by the Oregon Investment Council (ORS 294.805 to 294.895). Separate financial statements for the Oregon Short Term Fund are available from the Oregon State Treasurer or [www.ost.state.or.us](http://www.ost.state.or.us). On June 30, 2005, the City had \$18,042,939 in the LGIP. The maximum amount of pooled investments to be placed in the LGIP is limited by Oregon Statute. At June 30, 2005, that amount was \$38,262,295.

**Investments**

On June 30, 2005, the City of Springfield held \$49,427,702 of investments: Corporate indebtedness of \$3,483,445 and Government Agency securities totaling \$45,944,257. The scope of the City's investment policy includes not only investments, but all cash-related assets included within the scope of the City of Springfield's financial statements and held directly by the City. The investment policy establishes the City's permitted investments and provides guidelines for managing the various types of risk associated with these investments. The different risks will be discussed below.

**A. Interest rate risk**

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. City staff manages this risk by limiting the maturity of the investments held by the City. The investment policy requires that all short term investments mature in less than 18 months. The investment policy defines short term investments as those not reserved for specific capital projects or debt payments. Long-term investments are required to have maturities less than 3 years. Commercial paper is required to have a maturity which does not exceed 270 days. On June 30, 2005, 100% of the total investments were considered short-term, and had

City of Springfield, Oregon

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maturities less than 18 months. The table below displays the liquidity requirements of the investment policy and the liquidity characteristics of the City's cash and investments on June 30, 2005.

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June 30, 2005

NOTE D – CASH AND INVESTMENTS - Continued

Maturity	Amount	Actual %	Investment Policy %
Under 30 days	\$ 23,205,077	28 %	10 % minimum
Under 90 days	\$ 32,115,114	39 %	25 % minimum
Under 270 days	\$ 64,623,837	78 %	50 % minimum
Under one year	\$ 71,855,371	87 %	80 % minimum
Under 18 months	\$ 82,842,439	100 %	100 % minimum

B. Credit risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The City's investment policy provides that all corporate debt securities be rated at a minimum of A1 or AA by Standard and Poor's rating service or P1 or Aa by Moodys rating service, or for an Oregon issuer, a minimum of A1 or A or better by S & P; or P1 or Aa by Moody's. At June 30, 2005, the City holds one corporate debt security issued by an Oregon issuer, in the amount of \$3,483,445, which is rated A- by Standard and Poor's and A3 by Moodys.

C. Custodial credit risk

Custodial credit risk is the risk that, in the event of the failure of the counterparty to a transaction, the government will not be able to recover the value of an investment or collateral securities in the possession of an outside party. The city's investment policy requires that broker/dealers meet certain qualifications and that purchased investment securities will be delivered by either Fed book entry, DTC, or physical delivery, and held in third party safekeeping - registered to the City of Springfield - with a designated custodian. All of the City's investments at June 30, 2005, were delivered by book entry, to the account of BNY Western Trust Company, who holds the securities for the benefit of the City.

D. Concentration of credit risk

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The City's investment policy provides concentration guidelines by both institution and by type of investment. The table below displays the investment policy parameters and the actual concentrations of cash and investment funds at June 30, 2005.

Diversification by Financial Institution:

Financial Institution	Amount	% Invested	Maximum % of Portfolio
State of Oregon Investment Pool	\$ 18,042,939	22 %	100 %
US National Bank	5,067,790	6 %	25 %
Umpqua Bank	8,211,044	10 %	25 %
Washington Mutual	3,483,445	4 %	25 %
Government Agencies	45,944,257	55 %	N/A
Pacific Continental	2,081,013	3 %	25 %
Other	<u>11,951</u>	0 %	25 %
Totals	<u>\$ 82,842,439</u>	100 %	

City of Springfield, Oregon

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June 30, 2005

NOTE D – CASH AND INVESTMENTS - Continued

Diversification by Financial Instrument:

Instrument	Amount	% Invested	Maximum % of Portfolio
State of Oregon Investment Pool	\$ 18,042,939	22 %	100 %
Interest Bearing Checking Account	3,067,790	4 %	50 %
Money Market Account	2,083,397	3 %	50 %
Time Certificates of Deposit	10,209,660	12 %	25 %
Commercial Paper	3,483,445	4 %	25 %
Government Agencies	45,944,257	55 %	50 %
Other	<u>10,951</u>	0 %	0 %
Totals	<u>\$ 82,842,439</u>	100 %	

E. Foreign currency

The City of Springfield has not made any investments that are not US dollar denominated, therefore the City is not exposed to this risk.

NOTE E – RECEIVABLES AND DEFERRED REVENUE

Receivables at June 30, 2005 consist of the following:

Fund	Property Taxes	Accounts	Assessments and liens	Grants	Accrued Interest	Mortgage Notes	Total gross receivable	Less Allowance for uncollectibles	Total net receivable
General	\$ 690,859	\$ 270,427	\$ -	\$ 41,880	\$ 32,234	\$ -	\$ 1,035,400	\$ -	\$ 1,035,400
Street	-	542,766	-	46,125	28,952	-	617,843	-	617,843
Special Revenue	-	-	-	61,569	-	1,958,215	2,019,784	-	2,019,784
CDBG	-	-	-	88,638	-	1,333,490	1,422,128	-	1,422,128
Development Projects	-	83,954	-	11,521	24,448	23,704	143,627	-	143,627
Sewer	-	804,967	-	-	36,124	-	841,091	-	841,091
EMS	-	992,295	-	-	3,654	-	995,949	(425,237)	570,712
Booth-Kelly	-	16,014	-	-	3,853	-	19,867	-	19,867
Nonmajor funds	249,902	187,900	279,927	-	25,927	40,589	784,245	-	784,245
Internal Service funds	-	-	-	-	20,474	-	20,474	-	20,474
	<u>\$ 940,761</u>	<u>\$ 2,898,323</u>	<u>\$ 279,927</u>	<u>\$ 249,733</u>	<u>\$ 175,666</u>	<u>\$ 3,355,998</u>	<u>\$ 7,900,408</u>	<u>\$ (425,237)</u>	<u>\$ 7,475,171</u>

Assessments and liens, and mortgage notes are collateralized by real estate.

Mortgage notes within the Special Revenue and CDBG funds are a result of loans made under the HOME and CDBG federal programs. Repayment is dependent on the type of mortgage note. Deferred payment loans, housing improvement loans, and SHOP loans are due and payable at the time of sale or transfer of title. Rental rehabilitation loans are considered paid in full 10 years after the date the note is signed, provided the client meets all contract requirements. If all contract requirements are not met, the note becomes immediately due in full.

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NOTE E – RECEIVABLES AND DEFERRED REVENUE – Continued

Home revolving loans are due and payable at the earlier of sale or transfer of title, or 24 months from the date of project completion. CHDO and HOME rent loans require amortized monthly payments. The first payment is due a specified number of months after project completion. Most loans are interest free.

In all cases, loans become immediately due and payable if the client fails to meet any contract requirements.

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. In addition, governmental funds report unearned revenue in connection with resources that have been received but not yet earned. At June 30, 2005, the various components of deferred and unearned revenue consist of the following:

FUND BY TYPE	Deferred	Unearned	Total
Property taxes receivable:			
General fund	\$ 649,762	\$ -	\$ 649,762
Debt	127,409	-	127,409
Special Revenue	101,113	-	101,113
Fees and charges:			
General fund	2,270	-	2,270
Street	216,290	-	216,290
Development Projects	107,658	662,607	770,265
Special Revenue	2,672	-	2,672
Grants receivable:			
General fund	41,880	-	41,880
Street	61	5,875	5,936
Special revenue fund	61,569	93,509	155,078
CDBG	1,422,128	-	1,422,128
Development projects	11,521	-	11,521
Mortgage Notes receivable:			
Special revenue fund	1,958,215	-	1,958,215
Assessments:			
Debt Service	250,531	-	250,531
Capital Projects	69,985	-	69,985
Use of Money & Property:			
General	4,835	-	4,835
Debt Service	10,175	-	10,175
Street	16,000	-	16,000
Special Revenue	-	-	-
Capital Projects	-	-	-

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

Total deferred revenue    \$ 5,054,074    \$ 761,991    \$ 5,816,065

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

**NOTE F – CAPITAL ASSETS**

**Primary Government**

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$30,891,165	\$1,723,782	\$(600,235)	\$32,014,712
Work in progress	<u>2,428,292</u>	<u>2,422,856</u>	<u>(1,740,964)</u>	<u>3,110,184</u>
Total capital assets, not being depreciated	33,319,457	4,146,638	(2,341,199)	35,124,896
Capital assets, being depreciated:				
Buildings	14,407,226	62,373	-	14,469,599
Infrastructure	39,704,761	2,179,341	-	41,884,102
Machinery & equipment	13,125,940	830,349	(814,272)	13,142,017
Library books	1,680,278	100,984	(182,208)	1,599,054
Studies	<u>183,592</u>	<u>-</u>	<u>-</u>	<u>183,592</u>
Total capital assets, being depreciated	69,101,797	3,173,047	(996,480)	71,278,364
Less accumulated depreciation for :				
Buildings	(5,963,710)	(377,515)	-	(6,341,225)
Infrastructure	(11,556,769)	(1,273,462)	-	(12,830,231)
Machinery & equipment	(6,999,402)	(1,324,658)	718,962	(7,605,098)
Library books	(1,165,992)	(110,252)	182,208	(1,094,036)
Studies	<u>(55,077)</u>	<u>(18,359)</u>	<u>-</u>	<u>(73,436)</u>
Total depreciation	<u>(25,740,950)</u>	<u>(3,104,246)</u>	<u>901,170</u>	<u>(27,944,026)</u>
Total capital assets, being depreciated, net	<u>43,360,847</u>	<u>68,801</u>	<u>(95,310)</u>	<u>43,334,338</u>
Governmental activities capital assets, net	\$ <u>76,680,304</u>	\$ <u>4,215,439</u>	\$ <u>(2,436,509)</u>	\$ <u>78,459,234</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE F – CAPITAL ASSETS- Continued

Business-type activities:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets, not being depreciated:				
Land	\$ 2,697,649	\$ 1,396,979	\$ (20,915)	\$ 4,073,713
Construction in progress	<u>1,816,733</u>	<u>2,936,237</u>	<u>(289,596)</u>	<u>4,463,374</u>
Total capital assets, not being depreciated:	4,514,382	4,333,216	(310,511)	8,537,087
Buildings & structure	38,351,430	1,399,709	(615)	39,750,524
Land improvements	507,931	-	-	507,931
Equipment	1,091,229	-	-	1,091,229
Studies	76,554	100,000	-	176,554
Bond issue costs	<u>35,535</u>	<u>56,488</u>	<u>(35,801)</u>	<u>56,222</u>
Total capital assets, being depreciated	40,062,679	1,556,197	(36,146)	41,582,460
Less accumulated depreciation for:				
Land improvements	(331,507)	(25,396)	-	(356,903)
Buildings	(9,929,910)	(898,332)	-	(10,828,242)
Equipment	(735,126)	(89,246)	-	(824,372)
Studies	<u>(61,911)</u>	<u>(3,828)</u>	<u>-</u>	<u>(65,739)</u>
Total depreciation	<u>(11,058,454)</u>	<u>(1,016,802)</u>	<u>-</u>	<u>(12,072,256)</u>
Total capital assets, being depreciated, net	<u>29,004,225</u>	<u>539,395</u>	<u>(36,416)</u>	<u>29,507,204</u>
Business-type activities capital assets, net	<u>\$33,518,607</u>	<u>\$ 4,872,611</u>	<u>\$ (346,927)</u>	<u>\$ 38,044,291</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE F – CAPITAL ASSETS- Continued

Depreciation expense was charged to functions of the primary government as follows:

Governmental activities:	
General Government	\$ 336,208
Police	281,395
Fire	438,196
Public Works	1,627,933
Library	129,566
Development Services	55,060
Unallocated	<u>235,888</u>

Total depreciation expense – governmental activities \$3,104,246

Business-type activities:	
Sewer	\$ 722,986
Booth-Kelly	217,248
Emergency Medical Services	<u>76,568</u>

Total depreciation expense – business type activities \$1,016,802

Reconciliation to Proprietary Funds Statement of Revenues, Expenses & Changes in Fund Net Assets

Business type activities depreciation	\$1,016,802
Amortization of bond issue costs	3,490
Amortization of original issue discount	<u>1,913</u>
Total depreciation expense	<u>\$1,022,205</u>

**Component units:**

Metropolitan Wastewater Management Commission

	Beginning Balance	Increases	Decreases and Reclassifications	Ending Balance
Capital assets, not being depreciated:				
Land	\$ 7,812,696	\$ -	-	\$ 7,812,696
Construction in progress	<u>6,612,353</u>	<u>1,187,933</u>	<u>(3,643,027)</u>	<u>4,157,259</u>
Total capital assets, not being depreciated:	14,425,049	1,187,933	(3,643,027)	11,969,955
Capital assets, being depreciated:				
Buildings	61,478,100	1,191	223,505	61,702,796
Machinery & equipment	69,833,571	1,256,813	2,699,096	73,789,480
Other	<u>1,665,663</u>	<u>-</u>	<u>-</u>	<u>1,665,663</u>
Total capital assets, being depreciated	132,977,334	1,258,004	2,922,601	137,157,939
Less accumulated depreciation for:				
Buildings	(30,220,096)	(1,762,524)	-	(31,982,620)
Machinery & equipment	(46,078,442)	(2,671,096)	696,246	(48,053,292)
Other	<u>(305,492)</u>	<u>(84,859)</u>	<u>-</u>	<u>(390,351)</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

Total depreciation	(76,604,030)	(4,518,479)	<u>696,246</u>	(80,426,263)
Total capital assets, being depreciated, net	<u>\$56,373,304</u>	<u>\$(3,260,475)</u>	<u>\$ 3,618,847</u>	<u>\$56,731,676</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE F – CAPITAL ASSETS- Continued

Regional Fiber Consortium

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets being depreciated				
Fiber	\$ 27,446,105	\$ -	\$ -	\$ 27,446,105
Less accumulated depreciation for:				
Fiber	<u>3,430,764</u>	<u>1,143,588</u>	<u>-</u>	<u>4,574,352</u>
Capital assets, net	<u>\$ 24,015,341</u>	<u>\$ 1,143,588</u>	<u>\$ -</u>	<u>\$ 22,871,753</u>

In proprietary funds, the following estimated useful lives are used to compute depreciation:

Buildings	10 to 40 years
Sewer lines	50 years
Equipment	3 to 20 years
Fiber system	24 years

**NOTE G - RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

The City maintains a professional risk management program. Various risk control techniques, including employee accident prevention training, have been implemented to minimize accident-related losses. The City has third-party coverage for all lines of insurance. The liability program has token deductibles (less than \$1,000), except for workers' compensation claims. No significant reductions in the levels of insurance coverage have been made in the past fiscal year. Settled claims have not exceeded insurance coverage in any of the past three fiscal years, except as follows: In the fiscal year ended June 30, 2003, the city paid \$50,000 to settle a disputed contract issue with several firefighters.

During fiscal year 1991, the City implemented a Workers' Compensation Self-Insurance Plan (Plan). Under the Plan, the City is self-insured up to a maximum of \$150,000 per occurrence with specific excess and aggregate excess insurance purchased. Claims, expenditures and liabilities are reported when it is probably that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported.

The Workers' Compensation Self-Insurance Plan was terminated on March 31, 1999. From that point forward, workers compensation claims will be covered by third-party carrier, SAIF Corporation.

At June 30, 2005, the amount of liabilities for self-insured claims incurred but not reported was \$29,000. This liability is the City's best estimate based on available information.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE G - RISK MANAGEMENT - Continued

Changes in the reported liability since June 30, 1994 resulted from the following:

	Beginning of Fiscal Year <u>Liability</u>	Current Year Claims and Changes <u>Estimates</u>	Claim Payments	Balance At Fiscal Year End
1993-94	\$ 64,000	\$702,000	\$(194,000)	\$572,000
1994-95	572,000	52,000	(169,000)	455,000
1995-96	455,000	232,000	(117,000)	570,000
1996-97	570,000	179,000	(186,000)	563,000
1997-98	563,000	215,000	(317,000)	461,000
1998-99	461,000	193,000	(204,000)	450,000
1999-00	450,000	(192,000)	(117,000)	141,000
2000-01	141,000	67,000	(61,000)	147,000
2001-02	147,000	(23,000)	(60,000)	64,000
2002-03	64,000	29,274	(28,274)	65,000
2003-04	65,000	79,492	(27,492)	117,000
2004-05	117,000	(12,000)	(76,000)	29,000

NOTE H - CAPITAL AND OPERATING LEASES

The City leases certain equipment under various operating leases, which are not, in the aggregate, material.

The City purchased a fire engine for \$227,501 with a down payment of \$5,563 and entered into a capital lease for the remaining balance of \$221,938. Lease payments are due annually and the first payment of \$36,422 was made on May 21, 2004.

The future minimum lease obligations as of June 30, 2005, are as follows:

Fiscal Year Ending June 30,	<u>Principal</u>	<u>Interest</u>
2006	\$ 28,688	\$ 7,734
2007	30,090	6,332
2008	31,561	4,860
2009	31,105	3,317
2010	<u>34,723</u>	<u>1,698</u>
	\$ <u>156,167</u>	\$ <u>23,941</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

**NOTE I - LONG-TERM DEBT**

General Obligation Bonds and Revenue Bonds

General obligation bonds are direct obligations and pledge the full faith and credit of the City. The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both general government and special assessments for public improvements. Revenue bonds are secured by system revenues.

General obligation bonds payable transactions for the year ended June 30, 2005 are as follows:

	<u>Issue Date</u>	<u>Final Maturity Date</u>	<u>Effective Interest Rate</u>	<u>Matured During Year</u>	<u>Outstanding July 1, 2004</u>	<u>Paid During Year</u>	<u>Outstanding June 30, 2005</u>
General issue bonds, paid from ad valorem taxes:							
General improvement	3-1-96	2015	5.37%	<u>\$ 620,000</u>	<u>\$ 8,725,000</u>	<u>\$ (620,000)</u>	<u>\$ 8,105,000</u>

The City issued \$1,985,000 of revenue bonds for a current refunding of \$2,345,000 of Sewer System Series 1995A revenue bonds. The refunding was undertaken to reduce total future debt service payments. The net present value of the total reduction is \$428,443. The covenants of the Series 1995A bonds included the existence of certain reserve funds. The balance in the reserves was combined with the proceeds of the new issue and a cash contribution of \$22,597 to retire the Series 1995A bonds. The total of the original issue discount on the Series 2005 bonds of \$15,771 plus the underwriter's discount of \$16,039 is being amortized over the life of the new bonds. The transaction resulted in an economic gain of \$132,427.

Revenue obligation bonds payable transactions for the year ended June 30, 2005 are as follows:

	<u>Issue Date</u>	<u>Final Maturity Date</u>	<u>Effective Interest Rate</u>	<u>Outstanding July 1, 2004</u>	<u>Issued During Year</u>	<u>Refunded/ Matured/Called During Year</u>	<u>Outstanding June 30, 2005</u>
Sewer system revenue bonds serviced by fund revenues:							
Series 1995A	6-1-95	2015	5.500	<u>\$ 2,345,000</u>	<u>\$ -</u>	<u>(2,345,000)</u>	<u>\$ -</u>
Series 2005	5-13-05	2015	3.625	<u>\$ -</u>	<u>\$ 1,985,000</u>	<u>\$ -</u>	<u>\$ 1,985,000</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE I - LONG-TERM DEBT - continued

Maturities of bond principal and interest are as follows:

Year	General Obligation Bonds		Revenue Bonds		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2005-06	645,000	438,810	170,000	66,898	815,000	505,708
2006-07	675,000	406,560	170,000	58,612	845,000	465,172
2007-08	710,000	372,135	175,000	53,512	885,000	425,647
2008-09	745,000	335,215	190,000	48,262	935,000	383,477
2009-10	780,000	295,730	200,000	42,562	980,000	338,292
2010-11	820,000	253,610	200,000	36,562	1,020,000	290,172
2011-12	860,000	208,510	205,000	30,312	1,065,000	238,822
2012-13	910,000	161,210	215,000	23,650	1,125,000	184,860
2013-14	955,000	110,250	225,000	16,394	1,180,000	126,644
2014-15	1,005,000	56,531	235,000	8,519	1,240,000	65,050
	8,105,000	2,638,561	1,985,000	385,286	10,090,000	3,023,847
Unamortized discount	-	-	(31,677)	-	(31,677)	-
	<u>\$ 8,105,000</u>	<u>\$ 2,638,561</u>	<u>\$ 1,953,323</u>	<u>\$ 385,286</u>	<u>\$ 10,058,323</u>	<u>\$ 3,023,847</u>

Notes Payable

At June 30, 2005, notes payable are as follows:

Governmental activities:

State of Oregon, payable in semiannual installments of \$4,778 including interest at 5%, due 2005 \$ 1,981

Oregon Special Public Works (OSPW), payable in annual installments of \$81,684 including interest at 5.8%, due 2015 606,937

Subtotal Governmental activities 608,918

Business-type activities:

Oregon Department of Environmental Quality (DEQ) State Revolving Fund loan, payable in semiannual installments of \$36,609 including interest at 3%, due 2014 573,746

Oregon Department of Environmental Quality (DEQ) State Revolving Fund loan, payable in semiannual installments of \$147,256 including interest at 3.93%, due 2011. In addition, the City pays additional interest annually based on the declining principal balance. 1,674,974

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

Subtotal Business-type activities	<u>2,248,720</u>
TOTAL	<u>\$2,857,638</u>

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE I - LONG-TERM DEBT - continued

Principal amounts due on these notes payable, in each of the next five years and in the aggregate thereafter, are as follows:

Fiscal Year	Governmental Activities	Business-type Activities
2005-06	\$48,462	\$287,358
2006-07	49,177	298,227
2007-08	52,030	309,513
2008-09	55,047	321,229
2009-10	58,240	333,394
Thereafter	345,962	698,999
	<u>\$ 608,918</u>	<u>\$ 2,248,720</u>

Notes and Contracts payable, Governmental activities

Changes in notes and contracts payable recorded in Governmental Activities and Business-type Activities for the year ended June 30, 2005 are as follows:

	Balance July 1, 2004	Additions	Deductions	Balance June 30, 2005
Governmental Activities				
Notes payable	\$ 661,964	\$ -	\$ 53,046	\$ 608,918
Contracts payable	\$ <u>210,000</u>	-	-	<u>210,000</u>
	<u>\$ 871,964</u>	<u>\$ -</u>	<u>\$ 53,046</u>	<u>\$ 818,918</u>
Business-type Activities	<u>\$2,525,606</u>	<u>\$ -</u>	<u>\$ 276,886</u>	<u>\$ 2,248,720</u>

Due to Sycan B Corporation, for land purchase, due date to be established by mutual agreement of both parties, \$210,000.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE I - LONG-TERM DEBT - continued

Changes in long-term liabilities

Long-term liability activity for the year ended June 30, 2005, was as follows:

	<u>Beginning</u> <u>Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u> <u>Balance</u>	<u>Due Within</u> <u>One Year</u>
<b>Governmental activities:</b>					
General obligation bonds	\$8,725,000	\$ -	\$(620,000)	\$8,105,000	\$645,000
Notes payable	661,964	-	(53,046)	608,918	48,462
Contracts payable	210,000	-	-	210,000	-
Compensated absences	<u>2,556,577</u>	<u>1,592,806</u>	<u>(1,011,576)</u>	<u>3,137,807</u>	<u>1,241,555</u>
Governmental activity					
Long-term liabilities	<u>\$12,153,541</u>	<u>\$1,592,806</u>	<u>\$(1,684,622)</u>	<u>\$12,061,725</u>	<u>\$1,935,017</u>
<b>Business-type activities:</b>					
Bonds payable:					
Revenue bonds	\$2,345,000	1,985,000	(2,345,000)	\$1,985,000	\$170,000
Less deferred amounts:					
For issuance discounts	(19,438)	( 31,677)	19,438	( 31,677)	-
on refunding					
Total bonds payable	<u>2,325,562</u>	<u>1,953,323</u>	<u>(2,325,562)</u>	<u>1,953,323</u>	<u>170,000</u>
Notes payable	2,525,606	-	(276,886)	2,248,720	287,358
Compensated absences	<u>457,895</u>	<u>267,156</u>	<u>(207,118)</u>	<u>517,933</u>	<u>234,275</u>
Business-type activities					
Long-term liabilities	<u>\$5,309,063</u>	<u>\$2,220,479</u>	<u>\$(2,809,566)</u>	<u>\$4,719,976</u>	<u>\$691,633</u>
<b>Discretely Presented</b>					
<b>Component Unit</b>					
Metropolitan Wastewater					
Management Commission -					
Compensated absences	<u>\$70,677</u>	<u>\$52,731</u>	<u>\$( 72,297)</u>	<u>\$51,111</u>	<u>\$52,283</u>

**NOTE J – RECEIVABLES AND PAYABLES WITHIN THE REPORTING ENTITY**

Interfund Payables & Receivables

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Internal Service Funds	EMS Fund	\$ 48,666
Internal Service Funds	Booth Kelly Fund	(16,775)
Internal Service Funds	Sewer Fund	65,232
Street Fund	Sewer Fund	<u>3,614</u>
Net due to/from other funds (different fund types)		\$ 100,737

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

**NOTE J – RECEIVABLES AND PAYABLES WITHIN THE REPORTING ENTITY-Continued**

The balances shown above are for services rendered and are generally paid within 30 days.

<u>Receivable Fund</u>	<u>Payable –Fund</u>	<u>Amount</u>
General Fund	RiverBend Fund	\$146,054
Bancroft Fund	Police Building Bond Capital Project Fund	146,020
Building Code Fund	Special Revenue	65
Special Revenue Fund	General Fund	<u>11,640</u>
Total due to/from other funds (similar fund types)		\$ 303,779

Interfund receivables and payables are due to temporary cash flow deficiencies and are generally paid back within 30 days.

Amounts due from other governments at June 30, 2005 are presented below:

<u>Fund</u>	<u>MWMC</u>
Internal Service Funds	\$ <u>11,644</u>
Total due from other governments – government-wide Statement of Net Assets	\$ <u>11,644</u>

Interfund Transfers

<u>Fund</u>	<u>General</u>	<u>Development Projects</u>	<u>Non-major Governmental funds</u>	<u>Total Transfers out</u>
General	\$ -	\$ 732,885	\$ 313,999	\$ 1,046,884
Street	-	-	19,954	19,954
Non-major Governmental	675,385	444,114	19,656	1,139,155
Sewer	-	-	71,286	71,286
Booth Kelly	343,101	-	-	343,101
Emergency Medical Services	40,612	-	-	40,612
Total Transfers In	<u>\$1,059,098</u>	<u>\$ 1,176,999</u>	<u>\$ 424,895</u>	<u>\$ 2,660,992</u>

Transfers are routinely made for the following purposes:

To move unrestricted revenues collected in other funds to the General Fund to finance government programs.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

To move revenues appropriated for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

**NOTE K – REBATABLE ARBITRAGE**

The City issued general obligation bonds in the amount of \$12,700,000 on March 1, 1996. Interest earnings on unspent bond proceeds may result in an arbitrage rebate due to the federal government. Arbitrage regulations require that the first installment date computation be made at five years from the delivery date of March 27, 1996. The rebate is required to be made within 60 days of the calculation.

The City's liability was calculated at \$207,648. Payments were made in the amount of \$186,883, leaving a liability in the General Obligation Bond Capital Projects Fund of \$20,765. The next arbitrage computation will be performed on March 27, 2006.

**NOTE L – DEFINED CONTRIBUTION PENSION PLAN**

City Retirement Plan

The City sponsors a single-employer pension plan for Springfield Police Association employees hired before April 1, 1996 (City Retirement Plan – CRP). Participants of the plan are fully vested for employer contributions after five years participation in the plan. Participants are fully vested for employee contributions at all times.

The CRP covers full-time regular employees covered by the Springfield Police Association and Fire Management hired before April 1, 1996, all Police Management employees, and all disability retirees formerly in the Money Purchase Pension Plan. The City contributes 7% of salaries as employee contributions. The City also pays an employer contribution of 12.6% for public safety employees, in compliance with PERS "equal to or better than" statutory requirements, an employer contribution of 10% for police dispatchers and 7% for other union employees. The annual interest earnings to be credited to plan participants' accounts is currently guaranteed at nine percent for emergency service employees. The current guarantee for disability retirees is eight percent. The guaranteed earnings requirement makes the CRP a "hybrid" pension plan. Periodic actuarial valuations are performed to determine the amount of contribution needed to fund the plan. Wells Fargo Bank is trustee for the CRP.

Funding policy – The City's contribution rate, based on the most current actuarial valuation, was 27.6% of covered payroll. The City's contribution to the CRP was calculated using the covered base salary amount of \$2,964,269. The City's total payroll in fiscal year 2005 was \$23,641,435.

Annual Pension Cost – For fiscal 2004-05, the City's contribution of \$801,702 for the CRP was equal to the City's required and actual contributions. The required contributions and liabilities were determined as part of the July 2003 actuarial valuation using the Aggregate Actuarial Cost method. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8% per year; (b) projected annual salary increases for inflation of 5% per year; (c) demographic assumptions have been chosen to mirror those in use by Oregon PERS except: (d) 50% of the members who terminate or retire will leave their accounts in the Plan until they reach age 65.

City of Springfield, Oregon

NOTES TO FINANCIAL STATEMENTS

June 30, 2005

NOTE L – DEFINED CONTRIBUTION PENSION PLAN - Continued

The following table presents trend information for the CRP:

<u>Fiscal year ending</u>	<u>Annual cost (APC)</u>	<u>Percentage of APC contributed</u>	<u>Net pension obligation</u>
6/30/2000	\$591,234	100%	\$0
6/30/2001	902,199	100%	0
6/30/2002	899,739	100%	0
6/30/2003	803,591	100%	0
6/30/2004	756,650	104%	0
6/30/2005	801,702	100%	0

The following table presents a schedule of required contributions for the CRP:

<u>Actuarial valuation for the year ended June 30,</u>	<u>Present value of projected benefits</u>	<u>Less Market value of assets</u>	<u>Value of Future Contributions</u>	<u>Value of Future Salaries</u>	<u>Total contribution rate</u>
1997	\$26,032,656	\$15,103,201	\$10,929,455	\$36,388,012	30.04%
2000	26,575,704	17,435,792	9,138,912	35,223,549	25.95%
2003	28,755,625	16,893,683	11,861,942	30,535,724	38.82%*

\* The actuary provided the following recommended contribution schedule and provided assurance that it is actuarially equivalent to contributing 38.82% effective July 1, 2003.

July 1, 2003 – June 30, 2005 27.60%  
 July 1, 2005 and thereafter 41.72%

If all future experiences emerge as assumed, the total City contribution rate multiplied by the salary of active members will produce sufficient income to fully fund all benefits by the time the last active member leaves the workforce.

**NOTE M – DEFINED BENEFIT PENSION PLAN**

Plan Description – All City employees in qualified fire public safety positions and full time regular public safety employees covered by the Springfield Police Association (SPA) hired on or after April 1, 1996, and, beginning April 1, 2002, all general service employees participate in the Oregon Public Employees Retirement System (OPERS). Contributions are made for employees after six months of employment unless they are members of OPERS, and eligible for contributions when they begin employment. OPERS is an agent multiple-employer

City of Springfield, Oregon

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defined benefit pension plan that acts as a common investment and administrative agent for government units in the State of Oregon. Benefits generally vest after five years of continuous service in OPERS covered position(s).

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NOTE M – DEFINED BENEFIT PENSION PLAN – continued

Retirement age varies depending on whether the member belongs to Tier 1, Tier 2 or OPSRP, whether the member is a general services employee or a public service employee and whether the member is retiring with full or reduced benefits.

	Full Benefit		Reduced Benefit	
	Public Safety	General Service	Public Safety	General Service
PERS Tier 1	55	58	50	55
PERS Tier 2	55	60	50	55
OSPRP	60	65	50	55

Compulsory retirement age is 70.

Contributions made by, or on the behalf of, the employee are payable in a lump sum or monthly amounts using several payment options. Contributions made on behalf of the employee to the employer account can only be taken in monthly payments. OPERS also provides death and disability benefits. These benefit provisions and other requirements are established by state statutes, Chapter 238, Oregon Revised Statutes.

In the 2003 legislative session, the Oregon Legislative Assembly created a successor plan for PERS. The Oregon Public Service Retirement Plan (OSPRP) is effective for all new employees hired on or after August 29, 2003, and applies to any inactive PERS members who return to employment following a six month or greater break in service. The new plan consists of a defined benefit program (the Pension Program) and a defined contribution portion (the Individual Account Program or IAP). The Pension Program portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated by a formula for members who attain normal retirement age. The formula takes into account final average salary and years of service and a factor that varies based on type of service (general vs. police or fire).

Beginning January 1, 2004, all PERS member contributions go into the IAP portion of OPSRP. PERS members retain their existing PERS accounts, but any future member contributions are deposited into the member’s IAP, not the member’s PERS account. Those employees who had established a PERS membership prior to creation of OPSRP will be members of both the PERS and OPSRP system as long as they remain in covered employment.

Both existing PERS accounts and OPSRP are administered by the Oregon Public Employees Retirement Board (OPERB). The comprehensive annual financial report of the funds administered by the OPERB may be obtained by writing to the Oregon Public Employees Retirement System, PO Box 23700, Tigard, Oregon 97281-3700, by calling (503) 598-7377, or by accessing the PERS website at [www.pers.state.or.us](http://www.pers.state.or.us).

Funding Policy – The City’s contribution rate for the fiscal year ended June 30, 2005 was 11.86% of covered payroll for the following members: PERS Fire (Emergency Services), PERS Fire Management (Emergency Services), PERS General Service and PERS Police (Emergency Services). For members of OPSRP Fire (Emergency Services, OPSRP Fire Management (Emergency Services), OPSRP Police (Emergency Services), the rate was 11.65% of covered payroll. For members of OPSRP General Service, the rate was 8.04% of covered payroll.

The required employee contribution of 6% of covered compensation is paid by the City for SPA members, and is paid by employee contribution for all other members. The contribution requirements of the City are established or may be amended by the OPERS Retirement Board while the employees’ rate is set by the state statute, ORS 238.200. The City’s payroll for employees covered by OPERS for the year ended June 30, 2005 was

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\$19,914,870. The City's total payroll was \$23,641,435.

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NOTE M – DEFINED BENEFIT PENSION PLAN – continued

Annual Pension Cost – For fiscal 2004-05, the City’s annual pension cost of \$3,554,616 for OPERS was equal to the City’s required and actual contributions. The amount of \$2,359,723 was funded by the City and \$1,194,892 was paid by employee contributions from fire public safety and general service members. The required contributions and liabilities were determined as part of the December 31, 2001 actuarial valuation, using the entry age actuarial cost method and amended in April 2002 to reflect the additional city OPERS members. Because all OPERS employers are required by law to submit the contributions adopted by the Retirement Board, and the employer contributions are calculated in conformance with the standards of Statement No. 27, there is no net pension obligation. The contributions actually made are the equivalent to the annual pension cost. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8.0% per year; (b) projected annual salary increases for inflation of 4.25% per year; (c) projected automatic post-retirement benefit increases of 2.0% per year; and (d) demographic assumptions that have been chosen to reflect the best estimate of emerging experience of the members of OPERS. The unfunded actuarial liability is amortized as a level percentage of covered payroll over a thirty year period on an open basis.

The actuarial value of OPERS assets are reported at fair market value, less a reserve equal to a pro-rata portion of the investment gains (losses) over the four-year period ending on the valuation date. Investment gains (losses), effective from January 1, 2000, are recognized at the rate of 25% per year. The actuarial value of assets is limited to a 10% corridor above and below the fair market value.

The following table presents three-year trend information for the City’s Defined Benefit Pension Plan:

Fiscal year ending	Annual pension cost (APC)	Percentage of APC contributed	Net pension obligation
6/30/03	\$2,696,586	100%	\$0
6/30/04	3,257,793	100%	0
6/30/05	3,554,616	100%	0

The following table presents a schedule of funding progress for the City’s Defined Benefit Pension Plan:

Actuarial valuation ending December 31,	Actuarial value of assets	Actuarial accrued liability	Unfunded actuarial liability (UAAL)	Funded percent	Covered payroll	UAAL as percentage of covered payroll
1993	\$5,813,307	\$7,646,779	\$1,833,472	76%	\$2,904,969	63%
1995	7,582,525	9,321,572	1,739,047	81%	3,255,405	53%
1997	12,780,578	12,843,439	62,861	100%	3,800,125	2%
1999	22,333,739	20,736,407	-1,597,332	108%	5,187,097	-31%
2001	38,148,565	32,097,807	-6,050,758	119%	6,211,807	-97%
2003	102,068,928	98,752,514	-3,316,414	103%	17,672,888	-19%

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\* Information related to GASB Statement No. 27 disclosures prior to December 31, 1993 is not available.

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**NOTE N – OTHER POSTEMPLOYMENT BENEFITS**

The City provides postretirement health benefits for qualified retirees and their eligible dependents. The following groups are eligible: Non-Medicare eligible regular retirees, disability retirees, Non-Medicare eligible early retirees eligible for pension under a City Plan or OPERS with at least 2 years of benefited service at the City, or Non-Medicare eligible early retirees whose age plus years of service equal 70 or greater at their time of retirement. The authority for this coverage is City Personnel Policy. At June 30, 2005, 22 qualified retirees are eligible to receive this benefit. The cost of the coverage, financed on a pay-as-you-go basis, is shared between the City and the retirees. The city's share is capped at \$115 per month, per qualified retiree. The total cost of providing this coverage for the fiscal year ended June 30, 2005 was \$31,753.

The City also provides disability retirement contributions for employees who cease working because of a permanent disability. The following groups are eligible: employees, who at the time of disability retirement were covered under the City Retirement Plan, and employees, who at the time of disability retirement were covered under the Money Purchase Pension Plan. The authority for this coverage is in the pension plan documents. All of the disability retirees are members of the City Retirement Plan.

For these employees, the amount of the pension contribution is either 7% or 12.6% of the employee's last monthly salary, depending on what the employee's contribution rate was before retirement. At June 30, 2005, there were seven employees receiving this benefit. No payments are sent to the plan for these employees, but their accounts are credited for the correct amount.

**NOTE O - COMMITMENTS AND CONTINGENCIES**

At June 30, 2005, the City was obligated under incomplete construction contracts in the amount of \$704,753.

**NOTE P – CONSTITUTIONAL PROPERTY TAX LIMITATION**

The State of Oregon has a constitutional limit on property taxes for governmental operations. The limitation specifies a maximum rate for local government operations of \$10.00 per \$1,000 of assessed value.

In May 1997, the voters approved a citizen initiative (Measure 50). Measure 50 rolls back assessed values to 90 percent of their 1995-96 real market value amount and limits future increases to 3 percent per year, except for major improvements. Under Measure 50, voters may approve new local initiatives provided a majority approves at either a general election in an even numbered year, or at any other election in which at least 50 percent of registered voters cast a ballot.

**NOTE Q – SUBSEQUENT EVENTS**

On July 12, 2005, the City issued \$12,425,000 in General Obligation bonds. The bond proceeds were used as follows: \$4,000,000 for pre-construction and other activities related to the Justice Center and \$8,425,000 to refund the City's Series 1996 GO bonds.