

CITY OF SPRINGFIELD, OREGON

225 FIFTH STREET • SPRINGFIELD, OR 97477 • PH:(541)726-3753 • FAX: (541)726-3689



Door to Door Solicitor \$50.40/Fiscal Year (Includes 5% Technology Fee) All fees are non-refundable

DOOR TO DOOR SOLICITOR – A new application must be submitted every fiscal year.

BUSINESS INFORMATION

Please describe what you will be selling door to door.			
Applicant's Full Name:		Other Names Used:	
Residence Address: (No P.O. Box)			
City:		State:	Zip:
Phone number: ()	Date of Birth:	Driver's License	State:
Mailing address if different from above:			
City:		State:	Zip Code:
Email Address:			
<i>*If Applicable*</i>			
Are you self-employed Yes <input type="checkbox"/> No <input type="checkbox"/>	Federal Tax ID#:	State of Oregon Registry #:	

BUSINESS OWNER AND CONTACT INFORMATION

Business Name (only if working for another business):		Business Owner's City of Springfield License #	
Business Owner's Full name:			
Business Owner's Address:			
City:		State:	Zip:
Business Phone Number ()		Business Email Address	
Federal Tax ID#:		(If applicable) State of Oregon Registry #:	

SIGNATURE AND INFORMATION

The information provided on this form is true and complete to the best of my knowledge. I understand that a criminal background check will be performed by the Police Department – SMC - Chapter 7 – Section 7.208.			
Applicant's Signature		Applicant's Name (Please Print)	
Date		Phone Number	

Payment must accompany application. Make check payable to: City of Springfield

Mailing Address: City of Springfield, Business Licensing, 225 Fifth Street, Springfield, OR 97477

FOR OFFICE USE ONLY

Date Received	Amount Paid	Cash <input type="checkbox"/> Check <input type="checkbox"/> Charge <input type="checkbox"/>	Receipt Number	Received by:
Comments:				
Driver's License checked: <input type="checkbox"/> Yes <input type="checkbox"/> No				

For Office Use Only: License # _____

Business License year is July 1st through June 30th of each year. Applications during the business year are not pro-rated and are subject to the entire fee. A penalty of \$10.00 or ten percent of the license fee, whichever is greater, shall accrue for each month a business has operated without obtaining a business license. All Business Licenses are subject to a 5% technology fee. All fees are non-refundable.