

CITY OF SPRINGFIELD, OREGON



225 FIFTH STREET • SPRINGFIELD, OR 97477 • PH:(541)726-3753 • FAX: (541)726-3689

ANTIQUE/SECONDHAND DEALERS LICENSE APPLICATION

APPLICATION FEE: \$153.30 (*Includes 5% tech fee) All fees are non-refundable

BUSINESS INFORMATION							
Business Name				DBA (Doing Business As)			
Business Street Address				Business Mailing Address (If different)			
City, State, Zip				Hours and Days of Operation			
Business Phone #:		Fax #:		Federal ID #:		State of Oregon Registry #:	
Contact Name at Business Location			Contact Phone #		Contact Email Address		
Business Type				Number of Transactions you anticipate			
Please describe what you will be selling, buying, consigning, trading etc.				Describe the Nature of the Business			
BUSINESS OWNER AND CONTACT INFORMATION							
Applicant's Full Name					Contact Phone #		
Residence Address: (No P.O. Box)					Email Address		
Date of Birth:				Driver's License		State License Issued:	
Mailing address if different from above:							
ADDITIONAL INFORMATION							
Type of Ownership C Corp <input type="checkbox"/> S Corp <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Non-Profit <input type="checkbox"/> Other <input type="checkbox"/>							
Do you own or lease the property? Own <input type="checkbox"/> Lease/Rent <input type="checkbox"/>							
Give the name, address and phone number of the property owner or management: _____ _____							
SIGNATURE AND INFORMATION							
The information provided on this form is true and complete to the best of my knowledge							
Applicant's Signature				Applicant's Name (Please Print)			
Title			Date			Phone Number	
Payment must accompany application. Make check payable to: City of Springfield							
Mailing Address: City of Springfield, Business Licensing, 225 Fifth Street, Springfield, OR 97477							
OFFICE USE ONLY							
Date Received		Amount Paid		Cash <input type="checkbox"/>	Check <input type="checkbox"/>	Receipt Number	Received by:
Charge <input type="checkbox"/>							
Comments:							
For Office Use Only: License # _____							

Business License year is July 1st through June 30th of each year. Applications during the business year are not pro-rated and are subject to the entire fee. A penalty of \$10.00 or ten percent of the license fee, whichever is greater, shall accrue for each month a business has operated without obtaining a business license. All Business Licenses are subject to a 5% technology fee. All fees are non-refundable.