

# CITY OF SPRINGFIELD, OREGON



225 FIFTH STREET • SPRINGFIELD, OR 97477 • PH:(541)726-3753 • FAX: (541)726-3689

**ALARM SYSTEM - \$56.00 + \$2.80 Tech Fee = \*\$58.80 (FIRST YEAR) RENEWAL FEE - \$20.00 + \$1.00 Tech Fee = \*\$21.00**  
**All fees are non-refundable**

## BUSINESS INFORMATION

**IS THE ALARM SYSTEM BEING INSTALLED AT A RESIDENTIAL OR BUSINESS LOCATION?**

RESIDENTIAL  BUSINESS

**If a residentially installed system, please complete questions 1 through 9. If the system is being installed at a business location, please complete questions 10 through 18.**

1	Name		
2	Address		
3	City	State	Zip
4	Phone number ( )	Emergency contact phone number ( )	Email Address:
5	Mailing address if different from above:	City	State Zip
5	Is the system being installed by the homeowner? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date of Installation
6	<i>If no, then indicate the Company and Agent that installed the alarm system:</i>		
7	Address	City	State Zip
8	Phone Number ( )	Email Address	
9	Alarm Agent's Name	Alarm Agent's License #:	

## BUSINESS OWNER AND CONTACT INFORMATION

**For Business Installed Alarm Systems Only**

10	Business Name (only if system was installed in your business)	Business DBA:	Contact Person's Name
11	Business address		
12	City	State	Zip
13	Business Phone number ( )	Emergency Contact Phone Number: ( )	Contact Person's Email Address:
14	Mailing address if different from above:	City	State Zip
15	Company name and Agent that installed the alarm system:		
16	Address	City	State Zip
17	Phone number ( )	Date of Installation	(If applicable) State of Oregon Registry #:
18	Alarm Agent's Name	Alarm Agent's License #:	

## SIGNATURE AND INFORMATION

**The information provided on this form is true and complete to the best of my knowledge**

Applicant's Signature	Applicant's Name (Please Print)
Date	Phone Number

**Payment must accompany application. Make check payable to: City of Springfield**

**Mailing Address:** City of Springfield, Business Licensing, 225 Fifth Street, Springfield, OR 97477

## FOR OFFICE USE ONLY

Date Received	Amount Paid	Cash <input type="checkbox"/> Check <input type="checkbox"/> Charge <input type="checkbox"/>	Receipt Number	Received by:
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Comments:

### ***ELECTRICAL PERMIT REQUIRED for***

*New installations, alterations or relocations unless meeting ORS 479.540.* Business License year is July 1<sup>st</sup> through June 30<sup>th</sup> of each year. Applications during the business year are not pro-rated and are subject to the entire fee. A penalty of \$10.00 or ten percent of the license fee, whichever is greater, shall accrue for each month a business has operated without obtaining a business license. All Business Licenses are subject to a 5% technology fee. All fees are non-refundable.