



FINANCE DEPARTMENT  
ACCOUNTING / REPORTING  
ACCOUNTS RECEIVABLE / PAYABLE  
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BUDGETING / TREASURY  
PAYROLL  
PURCHASING

March 24, 2011

Philip H. Smith P.E.  
Murray, Smith & Associates, Inc.  
175 West B Street  
Building K-2  
Springfield, OR 97477

RE: Notice of Intent to Award  
RFP- P21046 68<sup>th</sup> Street Sanitary Sewer Relief Line and Bypass Manhole

Dear Mr. Smith,

After careful review of all proposals, Murray, Smith & Associates, Inc. has tentatively been selected to contract with the City of Springfield to provide Engineering services. Final award of this contract is contingent upon review and approval by the Springfield City Council. We are in the process of drafting a proposed contract that will be forwarded for your review prior to submission to Council for final approval.

If you have comments or concerns you may address them to me by phone at (541)726-3708 or by email at [jmcmahan@springfield-or.gov](mailto:jmcmahan@springfield-or.gov). If you have technical questions regarding the project you may contact Pam Eide, Civil Engineer and lead for this project, 541-736-1028.

Sincerely,

Jayne McMahan  
Senior Management Analyst  
Finance Department  
City of Springfield  
(541)726-3708 phone  
(541)726-3782 fax  
[jmcmahan@springfield-or.gov](mailto:jmcmahan@springfield-or.gov)

cc: Pam Eide

