

CITY OF SPRINGFIELD, OREGON

FINANCE DEPARTMENT
ACCOUNTING/REPORTING
ACCOUNTS RECEIVABLE/PAYABLE
ASSESSMENTS
BUDGETING/FINANCIAL PLANNING
TREASURY/DEBT MANAGEMENT



225 FIFTH STREET
SPRINGFIELD, OR 97477
(541) 726-3705
FAX (541) 726-3782

July 12, 2017

Joe Gilpin
Vice President and Principal in Charge
711 S.E. Grand Avenue
Portland, OR 97214

Re: Notice of Intent to Award
RFP 1846 Virginia- Daisy Engineering Services

Dear Joe:

After careful review of all the proposals Alta Planning + Design has tentatively been selected by the review committee to contract with the City of Springfield.

In accordance with the RFP X. **Negotiation of Price Agreement** your firm has 24 hours from the time the email notification of this intent to award to submit your completed Fee Proposal, Attachment #6. Included shall be all the tasks, staff name, hourly rate and # of hour's information.

If you have comments or concerns you may address them to me by phone at (541)726-3708 or by email at jmcmahan@springfield-or.gov.

Sincerely,


Jayne McMahan
Procurement and Contracts Manager
Finance Department
City of Springfield
(541)726-3708 phone
jmcmahan@springfield-or.gov

cc: Michael Liebler