

# CITY OF SPRINGFIELD, OREGON

FINANCE DEPARTMENT  
ACCOUNTING/REPORTING  
ACCOUNTS RECEIVABLE/PAYABLE  
ASSESSMENTS  
BUDGETING/FINANCIAL PLANNING  
TREASURY/DEBT MANAGEMENT



225 FIFTH STREET  
SPRINGFIELD, OR 97477  
(541) 726-3705  
FAX (541) 726-3782

September 29, 2016

Alison Brown and Rip Caswell  
903 E Historic Columbia River Highway  
Troutdale, OR 967060

Re: Notice of Intent to Award  
RFP 1679 Veteran Sculpture Professional Services

Dear Alison and Rip:

After careful review of all the proposals Alison Brown and Rip Caswell have tentatively been selected by the review committee to contract with the City of Springfield.

We are in the process of drafting a proposed contract that will be forwarded for execution.

If you have comments or concerns you may address them to me by phone at (541)726-3708 or by email at [jmcmahan@springfield-or.gov](mailto:jmcmahan@springfield-or.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Jayne McMahan", is written over the word "Sincerely,".

Jayne McMahan  
Procurement and Contracts Manager  
Finance Department  
City of Springfield  
(541)726-3708 phone  
[jmcmahan@springfield-or.gov](mailto:jmcmahan@springfield-or.gov)

cc: Niel Laudati