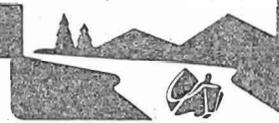


CITY OF SPRINGFIELD, OREGON

SPRINGFIELD



FINANCE DEPARTMENT

ACCOUNTING / REPORTING
ACCOUNTS RECEIVABLE / PAYABLE
ASSESSMENTS
BUDGETING / TREASURY
PAYROLL
PURCHASING

225 FIFTH STREET
SPRINGFIELD, OR 97477
(541) 726-3705
FAX (541) 726-3782
www.ci.springfield.or.us

August 16, 2012

Jason Vaughn
Territory Manager
Pape Machinery, Inc.
460 N Danebo Ave, Suite 100
Eugene, OR 97402

RE: Notice of Intent to Award
ITB# 769 Motor Grader and Trade-In

Dear Mr. Vaughn,

Pape Machinery has tentatively been selected to contract with the City of Springfield to supply a motor grader with trade-in. Final award of this contract is contingent upon review and approval by the City Manager in the recess of the Springfield City Council. We are in the process of drafting a proposed contract that will be forwarded for your review prior to submission to City Manager for final approval.

If you have comments or concerns you may address them to me by phone at (541)726-3708 or by email at jmcmahan@springfield-or.gov. If you have technical questions regarding the project you may contact Greg Ferschweiler, Maintenance Supervisor and lead for this project, 541-726-3613.

Sincerely,

A handwritten signature in black ink, appearing to read "Jayne McMahan", is written over a long, thin horizontal line that extends across the page.

Jayne McMahan
Procurement and Contracts Manager
Finance Department
City of Springfield
(541)726-3708 phone
jmcmahan@springfield-or.gov

cc: Greg Ferschweiler