



February 4, 2011

REQUEST FOR PROPOSAL

Fire and Life Safety Fire Apparatus Maintenance

ADDENDUM #2

The City of Springfield is hereby amending or clarifying the above mentioned Request for Proposal (RFP). The original document can be found on the City's website at www.springfield-or.gov by selecting the hyperlink *Purchasing/Contracts* from the menu on the left side of the home page, interested parties will be linked to the RFP/ITB page.

1. Question:

Page 9, Attachment 1, Item 1: To fully evaluate the needs, pertaining to the condition of and repairs required, for the City of Springfield, Department of Fire & Life Safety's apparatus fleet it would be helpful to obtain past maintenance/repair records. Please provide repair records for the units listed in this section for the past two (2) years.

City's Response:

This RFP is for future repair and routine maintenance. When the contract is awarded and if the supplier needs the records to perform maintenance they will be supplied. The past doesn't dictate the future needs therefore no records will be provided.

2. Question:

Page 12, Item 8.1.2.9:

Industry standard invoicing does not include exact hours used, rather provides a total labor cost, as often times the labor rates are different depending upon the services provided. Our billing software calculates time based on increments of 15 minutes but does not show the total number of hours charged. Is this acceptable?

City's Response: No. We want the labor rates and hours as indicated in the RFP.

3. Question:

Page 14, Attachment 3 item 2.11:

Industry standard invoicing does not include exact hours used, rather provides a total labor cost, as often times the labor rates are different depending upon the services provided. Our billing software calculates time based on increments of 15 minutes but does not show the total number of hours charged. Is this acceptable?

City's Response: No. We want the labor rates and hours as indicated in the RFP.

4. Question:

Page 14, Attachment 3 item 3:

Please provide sample of spreadsheet requested.

City's Response: The spreadsheet is linked below.

[Http://springfield-or.gov\RFP\Vehicle Maintenance Record.xls](http://springfield-or.gov\RFP\Vehicle Maintenance Record.xls)

5. Question:

Page 15 through 17, Attachment 4:

Attachment 4 is a Performance Bond form. The RFP does not specify requirement of a performance bond. Is a performance bond required? If so, performance bonds are issued based on the value of the contract, since the value of this contract will be an undetermined value, what value is required for issuance of the bond?

City's Response: No performance bond will be required.

In the event that it is necessary to further amend, revise or supplement any part this RFP, additional addenda will be posted on the City's website at <http://www.springfield-or.gov> (select the *Purchase Contracts* hyperlink and Addendum 2 FLS Fire Apparatus Maintenance). As stated in the original solicitation, City will make a reasonable effort to provide the addenda to all Proposers to whom City provided the initial Request for Proposal. This addendum shall be considered part of the specification of the Request for Proposal. The City is not responsible for any explanation, clarification, interpretation or approval made or given in any manner except by written addenda issued by City.

ALL BIDDERS SHOULD ACKNOWLEDGE AND INCLUDE THIS ADDENDA #2 AS PART OF THEIR SUBMITTAL PACKAGE.