



February 2, 2011

REQUEST FOR PROPOSAL

Fire and Life Safety Fire Apparatus Maintenance

ADDENDUM #1

The City of Springfield is hereby amending or clarifying the above mentioned Request for Proposal (RFP). The original document can be found on the City's website at www.springfield-or.gov by selecting the hyperlink *Purchasing/Contracts* from the menu on the left side of the home page, interested parties will be linked to the RFP/ITB page.

- 1. Question:** Do I understand correctly from Section XIII of the interpretation requests must be snail-mailed?
City's Response: You may email your requests as well to Jayne McMahan at jmcmahan@springfield-or.gov
- 2. Question:** Section III. Contact Person warns that "**Contact with other City officials may be grounds for disqualification**". Since this process normally requires communication with a number of fire department staff and suppression personnel relative to this process, would you please advise if we are restricted beyond the subject of this RFP or with any specific individuals?
City's Response: Contact with other City officials *about this RFP* may be grounds for disqualification. In the normal course of your business you can communicate but keep the conversations to just doing normal business operations and not the RFP. All questions regarding the RFP should be directed to Jayne McMahan at jmcmahan@springfield-or.gov
- 3. Question:** On page 2 of the RFP it indicates the proposal be received by 2pm on the 21st of February, 2011 and on pages 4 and 5 it indicates the proposals are due and will be opened at 2pm on March 2, 2011. Please confirm which is the accurate due date for proposal submission and if it is March 2nd does that change the date for requests to consider equal specifications date?
City's Response: The legal notice had the incorrect due date for the response due date. The correct due date is March 2, 2011 and does NOT change the date for requests to consider equal specification.
Page two should have read "Sealed bids will be received by the Finance Department, City of Springfield, 225 Fifth St. Springfield OR, 97477, Attn: Jayne McMahan until 2:00 p.m. local time, the ~~21st of February, 2011~~ 2nd of March, 2011 and opened at 2:00 p.m. local time the same day, for proposals regarding a Fire and Life Safety Fire Apparatus Maintenance. Sealed bids must be marked "**RFP: Fire Apparatus Maintenance**".

In the event that it is necessary to further amend, revise or supplement any part this RFP, additional addenda will be posted on the City's website at <http://www.springfield-or.gov> (select the *Purchase Contracts* hyperlink and Addendum 1 FLS Fire Apparatus Maintenance). As stated in the original solicitation, City will make a reasonable effort to provide the addenda to all Proposers to whom City provided the initial Request for Proposal. This addendum shall be considered part of the specification of the Request for Proposal. The City is not responsible for any explanation, clarification, interpretation or approval made or given in any manner except by written addenda issued by City.

ALL BIDDERS SHOULD ACKNOWLEDGE AND INCLUDE THIS ADDENDA #1 AS PART OF THEIR SUBMITTAL PACKAGE.