



July 28, 2017

Request for Proposal

Finance Department
Proposal to Provide Springfield Municipal Court Judge Services

ADDENDUM #1

The City of Springfield is hereby amending the above mentioned Request for Proposal. The original document can be found on the City's website at www.springfield-or.gov. By selecting the hyperlink *Purchasing/Contracts* from the menu on the left side of the home page, interested parties will be linked to the RFP/ITB page.

Amendments to Proposal for Provide Municipal Court Judges Services

Section: General Information (Page 6 of 13)

Current: The qualified person must have completed a course on courts of special jurisdiction offered by the National Judicial College or in the alternative a course that is equivalent to the course stated and approved by the Chief Justice of the Supreme Court.

Revised: The qualified person must have completed or complete within 12 months after appointment a course on courts of special jurisdiction offered by the National Judicial College; or in the alternative a course that is equivalent to the course stated and approved by the Chief Justice of the Supreme Court.

Section: Evaluation of Requests for Proposals & Selection (Page 9 of 13)

Current: 11. Taken the required court required courses under ORS 221.142.

Revised: 11. Taken the required court required courses under ORS 221.142; or meet all qualifications to be eligible to enroll and complete the course within the requirement timeline.

Amendments Municipal Court Judge Scope of Services (Page 12 of 13)

Section: Minimum Qualifications

Current: Completed the course required under ORS 221.142 prior to being seated.

Revised: Completed or eligible to enroll and complete the course within the requirement timeline. Actual completion of course within the requirement of ORS221.142 will be a condition of employment.

In the event that it is necessary to further amend, revise or supplement any part this RFP, additional addenda will be posted on the City's website at <http://www.springfield-or.gov> (select the *Purchase Contracts* hyperlink and **Provide Springfield Municipal Court Judge Services Addendum**). As stated in the original solicitation, City will make a reasonable effort to provide the addenda to all Proposers to whom City provided the initial RFP. This addendum shall be considered part of the specification of the RFP. The City is not responsible for any explanation, clarification, interpretation or approval made or given in any manner except by written addenda issued by City.

ALL PROPOSERS SHOULD ACKNOWLEDGE AND INCLUDE THIS ADDENDA #1 AS PART OF THEIR SUBMITTAL PACKAGE.