

Second/Overwidth Driveway Application

225 Fifth Street
Springfield, Oregon 97477
Current Development Division
Phone (541) 726-3753

This is not a Permit

If the application is approved, a permit will be issued



Step 1: Location of Work

Building Permit Number: _____

Received by: _____

Receipt #: _____

Who is filling out the application?

In this section, you will need to identify the Applicant and location of driveway.

Site Address or Location : _____

Applicant (Property Owner): _____

Address (Property Owner): _____

Email Address: _____ Phone: _____

Step 2: Check list

A site plan will be required (see sketch example on page 2 of application.)

Please use the check list below to ensure that all necessary information is included on your site plan. Any applications lacking the required minimum information will be deemed incomplete and will not be accepted.

- Provide existing and proposed driveway location
- Show all street trees
- Copy of approved P.I.P. plan sheet if applicable (new subdivision)
- Show all property boundaries
- Show all drainage structures including weep holes at the curb
- Facility Meets 2011 P.R.O.W.A.G. For A.D.A. Compliance.
- Show all utilities
- Show any other below or above ground site features along property frontage

Step 3: Property description

Note: The City of Springfield will not grant a second driveway permit on an Arterial or Collector Street. Over Width driveways less than 30ft. proposed to the transportation planning staff must demonstrate compliance with all applicable codes, policies and previous land use decisions. Driveways over 30ft. in width require a Land Use Decision and are not handled on this application. (Contact the Planning Department)

The application fee is non refundable.

Project Description:

1. Property type: Single Family Dwelling Duplex Other _____
2. The proposed driveway will take access from which street? _____
3. The distance from the edge of the driveway to the property corner is _____ ft. and the distance from the edge of the driveway to the nearest intersection corner (measured to the curb return is) _____ ft.
4. The additional driveway will give access to: Garage Carport Side yard Other _____
5. Distance from the property line to the garage, carport, fence, wall or other (where the vehicle is to be parked) is _____ ft.
6. Will the proposed parking area create a vision obstruction to adjacent property driveways or to any vehicular movement on a public street? (see vision clearance standard development code) _____

See other side for additional information

Information

A permit will require that the applicant meets City standards, specifications and codes. The area behind the sidewalk shall be surfaced to the property line and also a minimum of 18ft. behind the property line per Springfield Development Code.

If this application is approved by the City, the applicant must obtain a curbcut/driveway permit from Development and Public Works within 60 days. Any approvals given by this application will expire in 60 days if a curbcut/driveway permit is not obtained.

Fee

Secondary/Over Width Driveway application \$65.00

-A 5% Technology Fee will be applied to the total cost for processing the application.

Fees that may apply

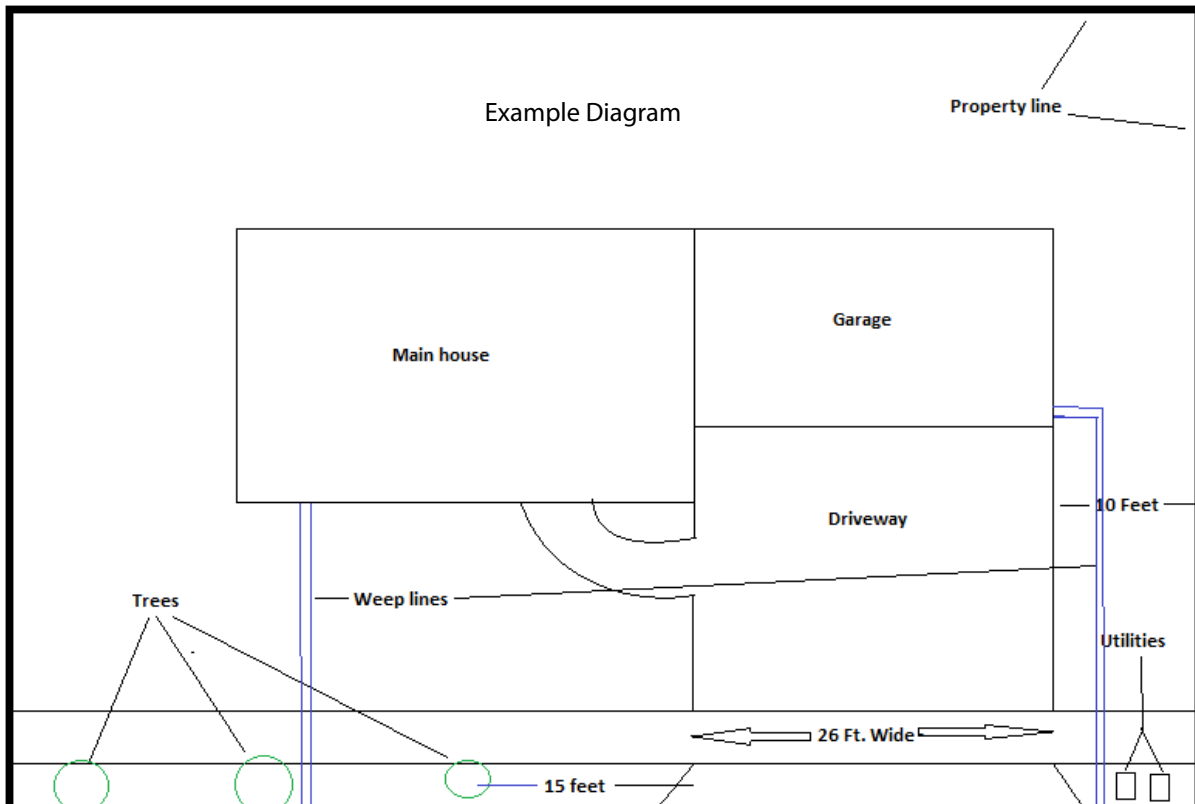
-Additional fees may be required upon approval of this application (i.e. sidewalk permits, SDC's, building permits, etc.)

Step 4: Signature

Signature of owner _____ Date: _____

Signature of Approval (Transportation Staff) _____ Date: _____

Staff Comments:



You are required to call: The Lane Utilities Coordinating Council's "One Call Number" 811, 48 hours before before digging.