

CITY OF SPRINGFIELD, OREGON

DEVELOPMENT AND PUBLIC WORKS



225 FIFTH STREET
SPRINGFIELD, OR 97477
PHONE: 541.726.3753
FAX: 541.736.1021
www.springfield-or.gov

Owner
Address

Dear *Owner*,

The Springfield City Council is interested in your thoughts and opinions about annexing to the City of Springfield. The City Council directed staff to begin this discussion with the residents and property owners in the unincorporated portion of the *X* area. Our records show your property at *Address* is within this area. The map on the backside of this letter displays the unincorporated area shaded in light gray, and the City of Springfield in light yellow. If you do not currently own a property in the light gray shaded area, please let us know so we can remove you from the contacts list.

The City Council is considering developing an incentives program as an encouragement to property owners to annex to the City of Springfield. Some of the incentives City Council will consider will be based on the comments generated by the survey. For example, if a majority of survey responses identify “fees associated with annexation” (Question#5) as a primary reason for not annexing, the City Council could reduce or eliminate these fees as an incentive because it is within their authority to do so.

These survey results can also help inform the City’s infrastructure planning and capital improvement programs. Having a patchwork of adjoining and nearby properties that are inside and outside the city limits makes it difficult to efficiently deliver services. The City Council needs to know your thoughts and opinions about annexation in order to create a program that is effective, and makes sense for both you and the City. Following a long-standing policy, the City Council has no intention of requiring property owners to annex to the City of Springfield or initiating annexation not supported by the property owners.

The project has been divided into the stages described below. We are asking for, and very much need, input from property owners throughout the process.

1. Survey property owners for thoughts and opinions about annexation.
2. Report survey findings to City Council for direction on developing a draft incentives program.
3. Survey property owners for thoughts and opinions about the draft incentives program.
4. Report survey results to City Council and request final decision on an incentives program.

The first survey is just six questions and should take only a few minutes to complete. The survey will be open from *Date* through *Date*. Individual survey results will be confidential. There are two ways to complete the survey:

- Visit *link to survey* to complete the survey; or
- If you do not have internet access please contact Loralyn Spiro, the communications coordinator for this project, by calling 541.726.2233, to request a paper version with a postage paid return envelope to be mailed to you.

A fact sheet about annexation is enclosed with this letter for additional information. If you have any questions or concerns regarding this project, at your convenience, please contact Loralyn Spiro at lspiro@springfield-or.gov.

Sincerely,

Greg Mott, Current Development Manager

Enclosures