



**FOR IMMEDIATE RELEASE**  
**September 8, 2017**

**Contact:**

Amber Fossen, 541.726.3695 or 541.968.8496

## **Applicants Sought for Springfield's Community Development Advisory Committee**

The City of Springfield is accepting applications for five citizen vacancies on the Community Development Advisory Committee. The deadline to apply is 5 p.m. Friday, September 29, 2017. Application forms are available in the City Manager's Office at City Hall, 225 Fifth Street and on the City's website at <http://www.springfield-or.gov/bcc.htm>. The City Council is scheduled to interview applicants starting at 5:30 p.m. on October 16, 2017 with appointments made at a subsequent Council meeting.

The vacant positions are at-large appointments with 4-year terms. The new terms will begin upon appointment or on January 1, 2018, and will continue through December 31, 2022. Applicants must be residents of the City of Springfield or reside within Springfield's Urban Growth Boundary.

**Background:**

The volunteer committee advises the City Council on matters related to the City's housing and community development activities. Activities are funded annually by a Community Development Block Grant (CDBG) and HOME grant from the U.S. Department of Housing and Urban Development (HUD). Projects funded with HUD funds address the priority needs identified in the Eugene-Springfield five-year Consolidated Plan, and serve primarily low and moderate-income residents of the City.

The committee meets two to four times a year. They assist with reviewing annual plans for use of funds, including evaluating applications for funding, soliciting and receiving written comments from the community, conducting public hearings, and making recommendations to City Council.

Applications for the committee are encouraged from lower-income earners, residents of lower-income neighborhoods, racial and ethnic minorities, seniors, persons with disabilities and female heads of households.

**For more information:** Call Erin Fifield at 541.726.2302 or Penny Olsen at 541.736.1039.





# Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
  
  
  
  
  
  
  
  
  
  
2. What specific contribution do you hope to make?
  
  
  
  
  
  
  
  
  
  
3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
  
  
  
  
  
  
  
  
  
  
4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
  
  
  
  
  
  
  
  
  
  
5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at [www.ci.springfield.or.us/CMO/newsrel.htm](http://www.ci.springfield.or.us/CMO/newsrel.htm). Are you available to attend meetings on the dates listed for this committee?

Yes      No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information please call the City Manager's Office 541.726.3700  
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

